

**North Lambton Community Health Centre
Board of Director Minutes**

**Tuesday, March 22, 2022
5:30 PM – 7:30 PM
Via Zoom**

Attendees:	Stewart Burberry	Todd Case	Khalida Finley	Jackie Hickey	Marja George	
	Krista McCann	Mac Redmond	Deirdre Shipley	Ann Tuplin		
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:						
Guests:						

Item #	Agenda Item	Discussion Highlights	
1.0	Call to Order	<ul style="list-style-type: none">Krista called the meeting to order at 5:30 PM.	
1.2		<ul style="list-style-type: none">Quorum Status. Quorum was met according to the by-laws.Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.	
1.3		<ul style="list-style-type: none">Declaration of Conflict of Interest. There was no declaration of conflict of interest.	
1.4		<ul style="list-style-type: none">Approval of Agenda.Addition to Agenda: 4.1 Educational Webinars; 4.2 S/L OHT Board Governance Sessions; 7.1 Call for Nominations for CCA Board; 7.2 MSA Extension; 9.1 In-Camera Executive Committee Minutes; 9.2 Personnel Issue	
Action:		Assigned to:	Target Date:
Motion Carried: That the Board approves the agenda, as amended.		Motion Made By: Khalida Finley	Motion Seconded By: Jackie Hickey

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	

2.1 Motion Carried: That the Board of Directors minutes of February 22, 2022, are approved as presented.	Motion Made By: Ann Tuplin	Motion Seconded By: Jackie Hickey
Add the word 'approves' to the motion for Covid Vaccination policy. The survey for in-person meeting was not 100% for in-person. We will go month by month, depending on the health of the community.		
2.2 Motion Carried: That the Quality Performance Committee minutes of March 8, 2022, are approved as amended.	Motion Made By: Mac Redmond	Motion Seconded By: Stewart Burberry
The acronym HOMER: Hospital One-year Mortality Ratio. Note that quorum was not met according to the by-law.		
2.3 Motion Carried: That the Governance Committee minutes of March 8, 2022, are approved as presented.	Motion Made By: Mac Redmond	Motion Seconded By: Christine Murphy
2.4 Motion Carried: That the Resources Committee minutes of March 8, 2022, are approved as presented.	Motion Made By: Khalida Finley	Motion Seconded By: Mac Redmond
In the Insurance Report, it mentions new space at Kettle Point. Kathy noted that we did sign a lease for a small apartment in the Senior's Building that we use to meet clients for the Harm Reduction Program.		
2.4 Motion Carried: That the Executive Committee minutes of February 22, 2022, are approved as presented.	Motion Made By: Todd Case	Motion Seconded By: Mac Redmond

Deirdre joined at 5:40 PM.

2.4 Business Arising from the Minutes

Motion Carried. That the Board approves the New Board Member Package as amended.	Motion Made By: Mac Redmond	Motion Seconded By: Christine

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director Kathy reviewed the ED Report noting some highlights: <ul style="list-style-type: none"> Ministry funded rapid antigen test depot is underway. We have tests to distribute at all our sites, and partner organizations. These are for families who are unable to get to pharmacies or grocery stores. We signed an agreement for a one-year pilot with the Solicitor General for Social Worker. This begins April 1st. Vaccination policies. We are looking at amending to staff self-testing and not requiring a third-party test. Masking. All primary care partners agreed to continue masking until April 21st. There was an issue with Sarnia City Council's recent diversity training. The Social Service 	

	<p>Network sent a letter requesting plans to address what happened, disclosure of the letter, commitment to learn about diversity and inclusion. We did get a response from Terry Burrell.</p> <ul style="list-style-type: none">• OHT. We're working on a strategic plan. We are also participating in a cQIP which is a joint QIP with our partners.• Kettle Point Space. We put out a call for a First Nations artist to paint a mural on the wall. Jeff George was the successful applicant. This will be dedicated to one of the original Harm Reduction staff who passed away last year.	
Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Mac Redmond	Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.1	<u>Educational Webinars.</u>	<p>There are some educational webinars planned: Board Liaison Networking session webinar on Wednesday April 20, 2022, at 5:30 PM Health System Transformation webinar on Wednesday, May 18, 2022, at 5:30 PM.</p> <p>The Alliance Conference is June 8 – 9, 2022 at the Delta Hotels by Marriott Toronto. If anyone is interested, let Laurie know. The early bird rate ends April 29th.</p>
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.2	<u>S/L OHT Board Governance Sessions.</u>	<p>Kathy noted there are some sessions coming. The proposed dates for Session 1 are April 19, 25 or 28 (one date to be selected). The proposed dates for Session 2 are May 3, 5, 9. A third session is planned for late May / early June. It is hoped to have some of our members attend the three sessions.</p>
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
	There were no items for Quality Improvement.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Risk Management	
	There were no items for Risk Management.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.1	<u>Call for Nominations for CCA Board.</u>	
	Kathy noted that our sector has a seat on the Board of Directors for CCA. There is a vacancy for the CHC sector. The deadline is April 5, 2022. This is a three-year term. Information on the nomination will sent out.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.2	<u>MSAA Extension.</u>	
	Kathy said we received a notice from Ontario Health that we have an extension on our MSAA to March 31, 2023. We do need to sign back by March 25 th .	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
8.0	Round Table	
Kathy – suggestion to plan for our 25 th Anniversary in early fall that was put on hold because of the pandemic. Mac suggested thanking some of the Board members		

Item #	Agenda Item	Discussion Highlights
9.0	In-Camera Business	
9.1	Executive Committee In-Camera Minutes February 22, 2022	
9.2	Personnel Issue	
Action:		Assigned to:
		Target Date:
Motion Carried:		Motion Made By:
That the Board move in-camera to approve the minutes as listed and discuss a personnel issue.		Mac Redmond
		Motion Seconded By:
The Board was in-camera at 6:07 PM		Marja George
Motion Carried:		Motion Made By:
That the Board arises from in-camera and that the Chair rise and report.		Mac Redmond
		Motion Seconded By:
The Board was in open session at 6:14 PM. The Chair noted that the minutes as listed were approved and a personnel		Ann Tuplin

issue was discussed and there is nothing to report.

Agenda Item #11.0

Adjournment

Motion Carried: That the meeting be adjourned.

Motion Made By:
Mac Redmond

Meeting adjourned at 6:15 PM.



Krista McCann, Chair



Laurie Minielly, Recorder

Next Board Meeting

Tuesday, April 26, 2022, at 5:30 PM
Via Zoom