

North Lambton Community Health Centre  
Board of Director Minutes

Tuesday, February 22, 2022  
5:30 PM – 7:30 PM  
Via Zoom

<b>Attendees:</b>	Stewart Burberry	Khalida Finley	Jackie Hickey			
	Krista McCann	Mac Redmond	Deirdre Shipley	Ann Tuplin		
<b>Staff</b>	Kathy Bresett	Robin Page				
<b>Recorder</b>	Laurie Minielly					
<b>Regrets:</b>	Todd Case	Marja George				
<b>Guests:</b>						

Item #	Agenda Item	Discussion Highlights	
1.0	Call to Order	<ul style="list-style-type: none"><li>Krista called the meeting to order at 5:30 PM.</li><li>Quorum Status. Quorum was met according to the by-laws.</li><li>Territorial Acknowledgement.</li></ul>	
1.2		We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.	
1.3		<ul style="list-style-type: none"><li>Declaration of Conflict of Interest. There was no declaration of conflict of interest.</li></ul>	
1.4		<ul style="list-style-type: none"><li>Approval of Agenda.</li><li>Addition to Agenda: 3.2 Harm Reduction / Hep C Budget Planning Guide</li></ul>	
		Krista introduced Christine Murphy who is joining us for the remainder of Andrew Thompson's term, June 2022. Everyone introduced themselves.	
Action:		Assigned to:	Target Date:
Motion Carried: That the Board approves the agenda, as amended.		Motion Made By: Mac Redmond	Motion Seconded By: Jackie Hickey

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	

<b>2.1 Motion Carried: That the Board of Directors minutes of January 25, 2022, are approved as presented.</b>	<b>Motion Made By:</b> Ann Tuplin	<b>Motion Seconded By:</b> Jackie Hickey
Kathy & Todd were going to talk about capital projects for future and possibly some pandemic funding. Kathy will update under the ED report.		
<b>2.2 Motion Carried: That the Quality Performance Committee minutes of February 8, 2022, are approved as presented.</b>	<b>Motion Made By:</b> Khalida Finley	<b>Motion Seconded By:</b> Stewart Burberry
<b>2.3 Motion Carried: That the Governance Committee minutes of February 8, 2022, are approved as presented.</b>	<b>Motion Made By:</b> Mac Redmond	<b>Motion Seconded By:</b> Stewart Burberry
<b>2.4 Motion Carried: That the Resources Committee minutes of February 8, 2022, are approved as presented.</b>	<b>Motion Made By:</b> Khalida Finley	<b>Motion Seconded By:</b> Ann Tuplin

#### 2.4 Business Arising from the Minutes

<b>Motion Carried. That the Board approves Christine Murphy fill the vacancy left by Andrew Thomas until June 2022.</b>	<b>Motion Made By:</b> Mac Redmond	<b>Motion Seconded By:</b> Deidre Shipley
<b>Motion Carried. That the Board HR 35.0 COVID-19 Vaccination as presented.</b>	<b>Motion Made By:</b> Jackie Hickey	<b>Motion Seconded By:</b> AnnTuplin

Item #	Agenda Item	Discussion Highlights
3.0	<b>Report from Executive Director</b>	
	<p>Kathy reviewed the ED Report noting some highlights:</p> <ul style="list-style-type: none"> <li>• Solicitor General's office called to ask us to take on a one-year Social Worker position to enhance our connection with the corrections and probation system. This starts April 1 – March 31, 2023. We were posting for our Health Links SW position. We have an offer out to secure a candidate. One of our current Social Workers would like to work with the corrections program.</li> <li>• Ministry of Health asked if CHCs would become distributors of rapid antigen tests for marginalized population. We will do this for Sarnia-Lambton. They will be distributed from all our sites, Rapids, partners, etc. This is an eight-week program. We will use the Cardiac Rehab site in Sarnia.</li> <li>• Capital / Covid Expenses. Currently we invoice Bluewater Health for expenses related to clinics, etc. Lambton Public Health has been topping up the wages of our nurses that we sent to clinics. Kathy and Todd have talked about capital funding. We own one site and lease the other 4 sites. Kathy gave an overview of the leases. All leases are in order with the exception of Kettle Point. In the next five years, the OHT is just starting and will affect the planning and digital technology in the future. The infrastructure is not aligned with the Ministry work. There are no capital reserves, we rely on CIRF funding for building upkeep. Kathy discussed base funding, evergreening of computer equipment with no increase to the operational funds. We need to ensure that the rural members can maintain rural health services. As the OHT matures, there will be a request for consolidation of services. We do many different services, Mac suggested that keep in mind that some of the things we do, we may lose, but that may free up some space.</li> </ul> <p>Kathy suggested a meeting with Monte McNaughton, our MPP, and will let the Board know once it is schedule. All agreed.</p>	

3.1	<u>Harm Reduction Program Approval.</u> <ul style="list-style-type: none"><li>Kathy noted that the Harm Reduction Team is finding the need for a second vehicle. They expressed the need for a van, however the cost is considerably higher. Three prices for a Toyota RAV 4 LE AWD and a Toyota Sienna were provided. Kathy is recommending a 2022 Toyota RAV 4 Hybrid LE AWD from Bailey Toyota at a cost of \$38,543.28.</li></ul>		
Motion Carried. That the Board approves the purchase of a 2022 Toyota RAV 4 Hybrid LE AWD from Bailey Toyota at a cost of \$38,543.28 as presented.		Motion Made By: Mac Redmond	Motion Seconded By: Khalida Finley
3.2	<u>Harm Reduction / Hep C Budget Planning Guide.</u> <p>Kathy said we are submitting the same budget as last year, there is no allowance for changes. It is due February 28, 2022. The budget amounts are \$250,000 for HEP C and \$200,000 for Harm Reduction.</p>		
Motion Carried: That the Board approves the budget submission for Harm Reduction / Hep C Program budget.		Motion Made By: Jackie Hickey	Motion Seconded By: Stewart Burberry
Action:		Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Mac Redmond	Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
		There were no items for Board Development.
<b>Action:</b>		<b>Assigned to:</b> <b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
		There were no items for Quality Improvement.
<b>Action:</b>		<b>Assigned to:</b> <b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
6.0	Risk Management	
		There were no items for Risk Management.
<b>Action:</b>		<b>Assigned to:</b> <b>Target Date:</b>



Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.1	<u>Health Equity Charter.</u> Kathy noted we have signed off on the HE Charter.	
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.2	<u>Alliance Strategic Plan.</u> The information on the Alliance Strategic Plan was circulated prior to the meeting. The Board reviewed and discussed the key themes and will make suggestions for strengthening the language of the priorities, goals, objectives, mission, vision and values of the Alliance.  By consensus of the Board, Kathy will complete the online survey.	
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
8.0	Round Table	
Mac – asked if there has been any consideration given to meeting in person. Laurie to send a poll to the Board members.		

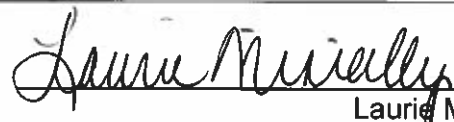
Item #	Agenda Item	Discussion Highlights
9.0	In-Camera Business	
9.1	Resources Committee In-Camera Meeting Minutes – February 8, 2022	
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>
<b>Motion Carried:</b> That the Board moves in-camera to approve the minutes as listed.		<b>Motion Made By:</b> Stewart Burberry
		<b>Motion Seconded By:</b> Deidra Shipley
The Board was in-camera at 6:54 PM.		
<b>Motion Carried:</b> That the Board arise from in-camera and that the Chair rise and report.		<b>Motion Made By:</b> Stewart Burberry
		<b>Motion Seconded By:</b> Jackie Hickey
The Board was in open session at 6:58 PM. The Chair noted that the minutes, as listed, were approved and there is nothing to report.		

**Agenda Item #11.0**

Adjournment

**Motion Carried: That the meeting be adjourned.****Motion Made By:**  
Stewart Burberry

Meeting adjourned at 6:58 PM.

  
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Krista McCann, Chair  
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Laurie Minielly, Recorder

Next Board Meeting

Tuesday, March 22, 2022, at 5:30 PM  
Via Zoom