

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, October 27, 2020
5:30 PM – 7:30 PM
Via Zoom

Attendees:	Carol Columbus	Stewart Burberry	Bill Davidson	Marja George	Jackie Hickey	
	Jane Joris		Mac Redmond	Ann Tuplin	Andrew Thomas	
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Khalida Finley	Nicci McCann				
Guests:	Dr. Sonja Burgel					

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Jane called the meeting to order at 5:30 PM. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Declaration of Conflict of Interest. There was no declaration of conflict of interest. Approval of Agenda. Addition to Agenda: Item 2.5 Executive Committee Minutes, October 26, 2020; Item 3.2 Hep C / Harm Reduction Q2 Submission. <p>Kathy introduced Dr. Burgel; she is part of our physician complement. She has been on staff for many years. She also works as physician liaison as support to the management team and is also on the internal QI improvement, subregion groups and OHT groups and a integral member of the COVID team.</p> <p>Dr. Burgel spoke about virtual appointments, pros and cons of the virtual appointments. Dr. Burgel noted that we very rapidly and smoothly made a shift to virtual / phone visits at the very start of the pandemic. We transitioned to 1/3 in person and 2/3 virtual. She noted the challenges to virtual visits in terms of assessing the client as you would do in person. They require more history taking, improved communication skills. We would bring someone in</p>

with an acute condition. We try to do as much as possible virtually so that we limit the number of people coming into the centre and the number of contacts with the staff.

It is a huge shift in the way we practice medicine. Post-covid, it is anticipated that virtual appointments will continue.

Dr. Burgel also noted the different phases (Phase I, II, III) that we have or are working in. The concern is the pandemic and flu season. She noted that the seniors have been doing great with the change. The youth have been taking it in stride. The CHC is doing a great job of checking in with vulnerable clients. We have also been doing Facebook live to provide updates on the pandemic and are starting again Thursday

Dr. Burgel answered questions from the Board members.

Dr. Burgel left the meeting at 5:50 PM.

Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the agenda, as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Andrew Thomas

Item #	Agenda Item	Discussion Highlights	
2.0	Minutes of Previous Meetings		
2.1	Motion Carried: That the Board of Directors minutes September 22, 2020 are approved as presented.	Motion Made By: Marja George	Motion Seconded By: Ann Tuplin
2.2	Motion Carried: That the Quality Performance Committee minutes of October 13, 2020 are approved as presented. Stewart noted that CHWW was impressive with 25,000 contacting in one week.	Motion Made By: Stewart Burberry	Motion Seconded By: Andrew Thomas
2.3	Motion Carried: That the Governance Committee minutes of October 13, 2020 are approved as presented.	Motion Made By: Bill Davidson	Motion Seconded By: Mac Redmond
2.4	Motion Carried: That the Resources Committee minutes of October 13, 2020 are approved as presented.	Motion Made By: Carol Columbus	Motion Seconded By: Marja George
2.5	Motion Carried: That the Executive Committee minutes of October 26, 2020 are approved as presented.	Motion Made By: Ann Tuplin	Motion Seconded By: Mac Redmond

2.4 Business Arising from the Minutes

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Motion Carried: That the Board approves Board Policy 23 as presented.	Motion Made By: Mac Redmond	Motion Seconded By: Bill Davidson
Motion Carried: That the Board approves the Board Work Plan as presented.	Motion Made By: Mac Redmond	Motion Seconded By: Ann Tuplin
Motion Carried: That the Board approves the Executive Committee mandate as presented.	Motion Made By: Carol Columbus	Motion Seconded By: Ann Tuplin

Item #	Agenda Item	Discussion Highlights	
3.0	Report from Executive Director	Kathy reviewed the ED Report noting some highlights: <ul style="list-style-type: none"> The Board interview for accreditation is slated for 6:00 PM – 7:00 PM on Tuesday, February 9th. There will be no committee meetings that day. 	
3.1	<u>Legislative Compliance Report</u>	The legislation affecting Community Health Centres was included for review.	
3.2	<u>Hep C / Harm Reduction Q2 Submission</u>	<p>The team has been working through the pandemic. We did receive a grant from the United Way for \$5000 for harm reduction supplies. We hired a new peer who has started. They have established a good working connection with the local motels to meet with people and hand out supplies. Delivery is non-contact. They have also been working at the Sunbridge Hotel with the homeless. They have also established a presence at the jail, individually and group work. The jail is requesting that the groups start again, with distancing. They also attend the mobile market to meet families and individuals to check in on support or supplies. The SW also does grief counselling. They have been having pop up sessions with a Hallowe'en theme.</p> <p>The team is seeing some trends with people living in the rough, communal housing, mental health, overdoses reported by clients to the team.</p> <p>Dr. Burgel has taking on the role of prescribing treatment so our clients aren't falling through the cracks.</p> <p>There have been 3 overdoses in Sarnia this past weekend.</p>	
Motion Carried: That the Board approves the OChart submission to the Ministry		Motion Made By: Carol Columbus	Motion Seconded By: Marja George
Action:		Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Marja George	Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.1	<u>Board Education Plan</u>	There were some suggestions that were included for information. We will continue with this after accreditation.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.2	<u>Board Self-Evaluation Follow-up</u>	Governance Committee discussed this. A summary report of their discussion was included for information.
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board accepts the self—evaluation follow-up report as presented.		Motion Made By: Mac Redmond
		Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
		There were no items for Quality Improvement.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Risk Management	
		There were no items for New Business.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.1	<u>Accreditation Prep</u>	The accreditation schedule was circulated for information. There are a few changes such as the size of the staff committees have been reduced to 6 from 12. The data base is due December 9 th . The Board reviewed more interview questions.

Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.2	<u>Alliance Voting Authorization</u>	The Board nominated Kathy as the voting representative,

Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director as the voting representative at the Alliance AGM.	Motion Made By: Marja George	Motion Seconded By: Jackie Hickey

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.3	<u>Alliance AGM Resolutions.</u>	The resolutions were included for information. Kathy noted the definition of primary care has changed to include team-based care. Kathy suggested that the Board review the following resolutions: #1, #4, #3. All were in agreement with the resolutions.

Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.4	<u>Volunteer Board Positions.</u>	We have received two applications for volunteer board member. The Board suggested they both could sit on Quality Performance Committee. We will talk to them to see if they are interested in the Quality Performance Committee.

Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the President and the Executive Director to contact the applicants.	Motion Made By: Stewart Burberry	Motion Seconded By: Carol Columbus

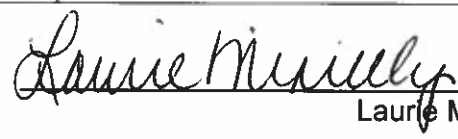
Item #	Agenda Item	Discussion Highlights
8.0	Round Table	
<p>Stewart – everyone is doing an awesome job. Staff are thinking outside of the box. Kathy – Christmas this year will be different for us all. We will send a staff gift raffle and pre-packaged lunch and will send an invite. We are also planning 12-days of Christmas with draws each day. We discussed</p>		

purchasing gift cards for staff ie. Gas, groceries, meals.
 Carol – pretty impressive work that the staff is doing and pass our appreciation on to the staff.
 Jane – we should be nominating our Harm Reduction Team at the Alliance for next year.

Item #	Agenda Item	Discussion Highlights
9.0	In-Camera Business	
	There were no items for in-camera.	
Action:		Assigned to:
		Target Date:

Agenda Item #11.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Marja George
Meeting adjourned at 7:15 PM.	


 Jane Joris, Chair


 Laurie Minielly, Recorder

Next Board Meeting	Tuesday, November 24, 2020 at 5:30 PM Via Zoom
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