

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, November 24, 2020
5:30 PM – 7:30 PM
Via Zoom

Attendees:	Carol Columbus	Stewart Burberry	Bill Davidson	Khalida Finley	Marja George	Jackie Hickey
	Jane Joris	Nicci McCann	Mac Redmond	Ann Tuplin		
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Andrew Thomas					
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Jane called the meeting to order at 5:30 PM. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Declaration of Conflict of Interest. There was no declaration of conflict of interest. Approval of Agenda. Addition to Agenda:
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board approves the agenda as presented.		Motion Made By: Bill Davidson
		Motion Seconded By: Mac Redmond

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.1	Motion Carried: That the Board of Directors minutes	
		Motion Made By:
		Motion Seconded By:

October 27, 2020 are approved as presented.	Bill Davidson	Jackie Hickey
2.2 Motion Carried: That the Quality Performance Committee minutes of November 10, 2020 are approved as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Khalida Finley
2.3 Motion Carried: That the Resources Committee minutes of November 10, 2020 are approved as presented.	Motion Made By: Carol Columbus	Motion Seconded By: Marja George

2.4 Business Arising from the Minutes

Motion Carried: That the Board approves the Program Quality and Effectiveness Policy as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Jackie Hickey
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Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director Kathy reviewed the ED Report noting some highlights: <ul style="list-style-type: none"> • Migrant outbreaks again • Harm Reduction Team is making kits for the homeless for winter using money from a grant of \$5,000 from the UW • BWH has secured BLG to draft an agreement for the Sarnia-Lambton OHT. The draft was circulated earlier today. We will get a project manager from the province to help manage the OHT – but only after we sign off on the framework and have the TPA in place. There is a training webinar on December 3rd regarding the OHT. There was discussion about the Steering Committee members and the agreement. • Testing of Woebot App as a mental health resource. This is an Artificial Intelligence-powered, personalized emotional support platform. • Vaccine for COVID could be coming in the first quarter of the new year. • Respiratory Clinic – the building in Wyoming is getting closer to completion. This is a partnership with CLFHT and NLCHC and the Municipality of Plympton-Wyoming. The municipality is trying to get a physician to work out of the building. The purpose of the assessment centre is to have a COVID test and respiratory test at the same location, keeping people out of ER. We are looking at opening the centre the week of December 7th. • There will be 10 antigen rapid testing machines coming to our region. Jane and Kathy answered questions regarding the machines and rapid testing. 	
	Action:	Assigned to:
		Target Date:
	Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Carol Columbus
		Motion Seconded By: Ann Tuplin

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
	There were no items for Board Development.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
	There were no items for Quality Improvement.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Risk Management	
	There were no items for Risk Management.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.1	<u>Accreditation Prep.</u>	<p>The Board reviewed the balance of interview questions. The strategic plan was put on hold for 2020 until the Ontario Health Team has been finalized and we know the direction that will be taking. Currently, there is no wording in the By-law about the legal requirements for minutes. Suggestions from the Meeting Guidelines manual were provided. These would be added under Section 5 – Meetings of the Board of Directors. 3</p> <p><u>Content of Minutes.</u> The Executive Assistant of the Centre shall ensure that minutes of Board Meetings shall consist of a record of all motions by the Board Members and quorum achieved, visitors, guests, present members, absent and regrets.</p> <p><u>Approval of Minutes.</u> Minutes shall be approved by the Board Members at the next subsequent Board Meeting.</p> <p><u>Public Access to Minutes.</u> Approved minutes shall be posted on the Centre's website / common bulletin board within 30 days of approval. Minutes of In-Camera Sessions are not to be made public.</p>

Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves that the By-law amendments be forwarded to the membership for adoption at the Annual General Meeting in June 2021.	Motion Made By: Mac Redmond	Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.2	<u>Accreditation Review Team.</u> The names of the review team were included for information and comment. The Board agreed with the review team and did not see a conflict.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.3	<u>Alliance AGM.</u> Kathy attended the Alliance AGM on November 10 th . All the resolutions were approved. There was a good-bye for Adrianna Tetley as she retires.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.4	<u>Health Equity Charter.</u> Kathy noted the health equity resolution. We will add to our calendar the review of the health equity charter (the charter was included in the Board package for review). We will add to the March calendar. We want to make sure, as a Board, that we are okay with what has been passed by the Alliance.	
Action:	Assigned to:	Target Date:

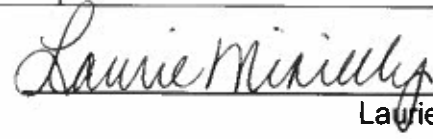
Item #	Agenda Item	Discussion Highlights
8.0	Round Table	
<p>Mac – special board meeting to discuss the OHT template agreement? The Board should have familiarity with the agreement. Kathy said we will share as we can; if you have any ideas, please forward to Kathy or Jane.</p> <p>Carol – Bridges out of Poverty on Monday – it was very good.</p> <p>Khalida – doing ICS training right now – learning lots.</p> <p>Marja – crisis mode in KP as they have lost 6 young men to drugs and alcohol and violence in the past year. This, along with COVID, is putting a tremendous stress on Kettle & Stony Point. Kathy said we have offered</p>		

our harm reduction services to Kettle & Stony Point. Doug George has contacted Kathy about the services. Kathy – Virtual Christmas Shindig – let us know
 - December 9th 12 Days of Christmas will start for the Board. We will deliver the prizes to the sites for pick up.

Item #	Agenda Item	Discussion Highlights
9.0	In-Camera Business	
	There were no items for in-camera.	
Action:		Assigned to:
		Target Date:

Agenda Item #11.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Marja George
Meeting adjourned at 6:50 PM.	


 Jane Joris, Chair


 Laurie Minielly, Recorder

Next Board Meeting	Tuesday, January 26, 2021 at 5:30 PM Via Zoom
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