

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, January 26, 2021
5:30 PM – 7:30 PM
Via Zoom

Attendees:	Carol Columbus	Stewart Burberry	Bill Davidson	Khalida Finley	Jackie Hickey	
	Jane Joris	Nicci McCann	Mac Redmond	Ann Tuplin	Andrew Thomas	
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Marja George					
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Jane called the meeting to order at 5:30 PM. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Declaration of Conflict of Interest. There was no declaration of conflict of interest. Approval of Agenda. Addition to Agenda:
Action:		Assigned to:
Motion Carried: That the Board approves the agenda as presented.		Motion Made By: Krista McCann
		Target Date:
		Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.1	Motion Carried: That the Board of Directors minutes November 24, 2020 are approved as presented.	Motion Made By: Ann Tuplin
		Motion Seconded By: Stewart Burberry

2.2 Motion Carried: That the Quality Performance Committee minutes of January 12, 2021 are approved as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Khalida Finley
Page 11, 9.1 CATIE is Canada's source for HIV and Hep C information. The legal name is Canadian AIDS Treatment Information Exchange.		
2.3 Motion Carried: That the Governance Committee minutes of January 12, 2021 are approved as presented.	Motion Made By: Nicci McCann	Motion Seconded By: Mac Redmond
2.4 Motion Carried: That the Resources Committee minutes of January 12, 2021 are approved as presented.	Motion Made By: Carol Columbus	Motion Seconded By: Ann Tuplin
Audit quote. It was queried if should the Board be approving the audit increase. It was also noted that we should go to tender for the auditor this year as it has been five years since the previous one.		
Motion Carried: That the Board approves the increase to the audit fee for 2020/2021, from \$15,500 to \$16,000.	Motion Made By: Mac Redmond	Motion Seconded By: Bill Davidson

2.4 Business Arising from the Minutes

Policy Review Schedule. Information.		
Motion Carried: That the Board approves OH&S Policy 10 Workplace Violence Prevention as presented.	Motion Made By: Ann Tuplin	Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	
	Kathy reviewed the ED Report noting some highlights:	
	<ul style="list-style-type: none"> Kathy has asked the social work staff to send a survey to staff looking for feedback on lunch & learns or sessions the staff are interested. We are bringing back snacks for the staff. We do have the EAP available for all staff. We have sent out info on domestic violence & abuse. Some staff are experiencing burn out so we're trying to support staff. Discussion on the support to staff: weekly meetings, checking in with those working at home, We will be bringing an HR policy to Resources with an amendment for staff sick days. We did mobile testing for two days and are on stand-by for any assistance required. One of our physicians and nurses are putting together an FAQ on the vaccine. Vaccine rollout has started with LTC in Sarnia. Providers are trying to support the clients as best they can. Zoom programming has started again. Jane said the first homes to receive the vaccine are homes where they can't isolate residents. One of the County homes is receiving some on Saturday. High Risk retirement homes will be next on the list. There is no plan to vaccinate staff, only residents. Discussion on the vaccine, rapid antigen testing. Labs across the province are being randomly tested for the covid variant. Jane said she has had several people with the Town of Wyoming thank us for the work being done at the testing/assessment centre. Kathy noted it has been a beneficial partnership with the Central Lambton Family Health Team. 	
	Action:	Assigned to:
		Target Date:

Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Jackie Hickey	Motion Seconded By: Andrew Thomas
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Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
	There were no items for Board Development.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
	There were no items for Quality Improvement.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Risk Management	
	There were no items for Risk Management.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.1	<u>Accreditation Prep</u>	The Board Accreditation interview is scheduled for Tuesday, February 9 th from 6:00 PM – 7:00 PM. CCA will use "Gotomeeting" and will send out a link one week prior to the interview.
	The Board played "Accreditation Jeopardy".	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.2	<u>Alliance AGM / Resolutions.</u>	The Alliance AGM is June 15 th this year. Kathy noted there is a call for resolutions that are due March

11, 2021.

Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.3	<u>Board Nominations.</u>	This is due February 17 th if you are wanting to be nominated to the Alliance Board.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
8.0	Round Table	
There were no items for round table.		

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
9.1	Personal or Public Interest	
Action:	Assigned to:	Target Date:
Motion Carried: That the Board move in-camera to discuss a matter of personal or public interest.		Motion Made By: Bill Davidson
The Board was in-camera at 6:38 PM		Motion Seconded By: Stewart Burberry
Motion Carried: That the Board arise from in-camera and the Chair rise and report.		Motion Made By: Mac Redmond
The Board was in open session at 6:45 PM and the Chair noted there is nothing to report.		Motion Seconded By: Jackie Hickey

Agenda Item #11.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Carol Columbus
Meeting adjourned at 6:46 PM.	

Jane Joris, Chair

Laurie Minielly, Recorder