

North Lambton Community Health Centre

Board of Director Minutes

Tuesday, August 24, 2020

5:30 PM – 7:30 PM

Zoom Meeting

Attendees:	Stewart Burberry	Carol Columbus	Bill Davidson	Khalida Finley	Marja George	Jackie Hickey
	Jane Joris	Nicci McCann	Mac Redmond	Andrew Thomas		
Staff						
	Kathy Bresett	Robin Page				
Recorder						
	Laurie Minielly					
Regrets:						
	Ann Tuplin					
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	• Jane called the meeting to order at 5:30 PM.
1.1		• Quorum Status. Quorum was met according to the by-laws.
1.2		• Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.
1.3		• Declaration of Conflict of Interest. There was no declaration of conflict of interest.
1.4		• Approval of Agenda. • Addition to Agenda: Item 6.5 Amendment to Board Policy 12, Code of Ethics
Action:		
		Assigned to:
		Target Date:
Motion Carried: That the Board approves the agenda, as amended.		Motion Made By: Nikki McCann
		Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.1	Board of Directors – June 9, 2020	
Motion Carried: That the Board approves the minutes of the Board of Directors meeting of June 9, 2020 as presented.		Motion Made By: Andrew Thomas
		Motion Seconded By: Carol Columbus

That the Board approves the minutes of the Board of Directors meeting of June 9, 2020 as presented.	Andrew Thomas	Carol Columbus

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.2	Organizational Meeting – June 16, 2020	
	Motion Carried: That the Board approves the minutes of the Board Organizational meeting of June 16, 2020 as presented.	Motion Made By: Jackie Hickey Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.3	Orientation Meeting – August 18, 2020	
	Motion Carried: That the Board approves the minutes of the Board Orientation meeting of August 18, 2020 as presented.	Motion Made By: Andrew Thomas Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	<p>Kathy reviewed some of the highlights from her report:</p> <ul style="list-style-type: none"> • Our Harm Reduction Team met with staff from Aamjiwnaang to discuss connections and partnership opportunities. • We are waiting for information regarding school plans for the fall as we work out the details of our afterschool funding. • Mark Walton has been hired by Ontario West as the new Transitional leader, replacing Bruce Lauckner. <p>Kathy also noted that:</p> <ul style="list-style-type: none"> • Dr. Hickey, a 25-year physician retired on August 13th. • Dr. Davies, West Lambton physician, had a baby girl yesterday. Dr. Ali will be covering her maternity leave. He is being supervised currently by Dr. Burgel. • We had a sewer issue last week at Forest. This has hopefully been resolved. • Primary Care is starting to talk about testing centres, but also to develop respiratory clinics. People will be assessed if it is Covid, cold, flu, etc. There is a meeting tomorrow with BWH to discuss the plan. Kathy said we are slowly working towards opening our other sites. We are opening KP on Wednesdays for in-person appointments. We have been running methadone clinic at KP and it is going well. We will be opening it in Forest in September. • We heard today that Good Doctor clinics across the province are closing. Discussion on the affect of virtual appointments on mental health. Suggestion to explain the situation we are in, be on the compassionate side and hold a virtual town hall to connect with the community. We had been doing "The Doctor Is In" on Facebook Live to talk to the community about changes with the pandemic. • We received notice from the Ministry regarding our Diabetes Prevention Program and have been invited to submit a proposal. We have sent our application in for 2020-21.

- BIRT report capturing data. Robin explained that data is charted by providers and health promotion staff. BIRT is the tool that extracts the data. This is data that is pulled from our charts.

Action:	Assigned to:	Target Date:
Motion Carried: That the Board accepts the Executive Director report as presented.	Motion Made By: Mac Redmond	Motion Seconded By: Marja George

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
		There are no items for Board Development.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
		There are no items for Quality Improvement.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Risk Management	
		There were no items for Risk Management.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.1	<u>Board Member Resignation.</u>	Jane said she received a resignation letter from Gus Mumby, effective immediately. He is moving to Comox, BC. We are now looking for a Secretary / Treasurer. Jane noted that Ann is interested in the position and has spoken with Jane and Robin about the role. Moved by Stewart Burberry, seconded by Carol Columbus to nominate Ann for the role of Secretary / Treasurer.
Action:	Assigned to:	Target Date:

Motion Carried: That the Board accepts, with regret, Gus Mumby's resignation.	Motion Made By: Carol Columbus	Motion Seconded By: Bill Davidson
Motion Carried: That the Board approves Ann Tuplin as the Secretary Treasurer.	Motion Made By: Stewart Burberry	Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.2	<u>OHT Presentation / Discussion.</u> Kathy reviewed the OHT presentation with the Board, the work done to date and that the application is due September 18 th . Kathy and Jane answered questions and offered discussion on the work done to date and the submission.	
Action:		Assigned to:
Motion Carried: That the Board of North Lambton CHC endorse the Sarnia Lambton OHT full application and authorize the Board Chair to sign the full application for submission.		Motion Made By: Mac Redmond
		Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.3	<u>Accreditation Questions / Schedule.</u> Kathy said we do have the accreditation schedule. A list of Board, staff and partners is due September 9 th . The Board agreed to set time aside at each meeting to review the questions.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.4	<u>Alliance Report on Resolutions.</u> The deadline for resolutions was extended. Sarah Hobbs is the new Executive Director of the Alliance for Healthier Communities.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	New Business	
7.5	<u>Board Policy 12, Code of Ethics Amendments.</u> This was included for review and information. The amendments came from a sample policy from the Canadian Centre for Accreditation (CCA) and address inclusion, diversity, and anti-discrimination.	

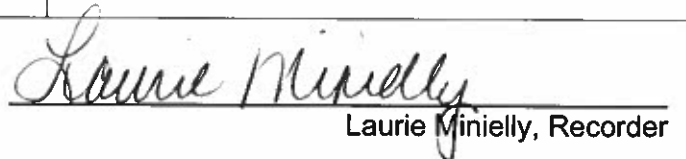
Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves of the amendments to Board Policy 12 and the Code of Ethics as presented	Motion Made By: Mac Redmond	Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
8.0	Round Table	
<p>Jackie – is there a plan to bring everyone together in person? It was suggested to start with Committee meetings. Stewart – in Pembroke and it's not so warm there. Mac – can we get a list of acronyms with the OHT report?</p>		

Item #	Agenda Item	Discussion Highlights
9.0	In-Camera Business	
There were no in-camera items.		
Action:	Assigned to:	Target Date:

Agenda Item #10.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Marja George
Meeting adjourned at 6:35 PM.	


Jane Joris, Chair


Laurie Minielly, Recorder

Next Board Meeting

Tuesday, September 22, 2020 at 5:00 PM
Via Zoom