

**North Lambton Community Health Centre
Board of Director Minutes**

**Tuesday, November 29, 2016
6:00 PM – 8:00 PM
Crozier Hall - Forest**

Attendees:	Pam Atkinson	Stewart Burberry	Bill Davidson	Jean Dorey	Barb Frayne	
	Gus Mumby	Christine Murphy	Mac Redmond			
Staff						
	Kathy Bresett	Robin Page				
Recorder						
	Laurie Minielly					
Regrets:						
	Sue Sutherland	Marja George	Jane Joris			
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> • Mac called the meeting to order at 6:05 PM. • Approval of Agenda and Consent Agenda Items. • Addition to Agenda: • Declaration of Conflict of Interest. There was no declaration of conflict of interest. • Quorum Status. Quorum was met according to the by-laws. • Good News Story: the Volunteer powerpoint presentation was reviewed.
Action:		
		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
2.0	Approval of Agenda	
Motion Carried: That the Board approves the agenda, including the consent agenda, as presented.		Motion Made By: Gus Mumby
		Motion Seconded By: Stewart Burberry
Motion Carried: The Board of Directors approves the consent agenda items:		
3.1 Minutes of Board of Directors meeting of October 25, 2016, 2016 meeting;		
3.2 Minutes of Quality Performance Committee meeting of November 15, 2016;		
3.3 Minutes of the Resources Committee meeting of		

November 15, 2016		
There was a question regarding the chart audits and areas of improvement. Kathy noted that Dr. Burgel will meet with providers individually to go over areas of improvement. Kathy was asked about the Anti-black racism strategy group mentioned in the Quality minutes. Kathy said we work on different strategies, provincially. This is a new group being developed by the AOHC.		

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.1	There were no items for Business Arising from the Minutes.	

Item #	Agenda Item	Discussion Highlights
5.0	Report from Executive Director	<ul style="list-style-type: none"> Kathy provided an update from the ED meetings held at the end of October. regarding Ontario MD – top 3 vendors in the province include Telus, Discussion on sub-regions & Bill 41 (Patient's First) SLICC. There was an article in <u>The Observer</u> recently that said CMHA and NLCHC re-submitted the proposal for the capital project and CCAC was no longer involved. CCAC was not included in the capital; but they may still be involved in the programs. There is another meeting with the LHIN, CCAC and CMHA. Funding for NP from LHIN \$120,00 to support Arkona. The letter received from the LHIN says that it is for primary care expansion in Arkona to support the Arkona site 3 days per week. Robin and Kathy will recalculate the cost to operate 3 days per week and set up a meeting with the LHIN. Kathy indicated the allotted funding is not likely to be enough to cover all costs.
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Jean Dorey
		Motion Seconded By: Barb Frayne
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	<u>Community Governance Workshop Update.</u>	Mac and Pam provided a written summary of the Community Governance Workshop they attended on November 12 th at Lambton College. Pam said there was good speakers. Mac noted that we are doing well as a Board of Directors. He noted there could more discussion about how we're doing as a Board. Peer evaluation of other Board members was suggested. Christine noted it was tried at Bluewater Health once, but it was problematic and not continued. BWH performs an exit interview when Board members leave the Board.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.2	<u>Collective Impact Workshop Update.</u> Mac, Sue, Barb and Kathy attended a Collective Impact workshop with Grand Bend CHC on November 18 th . Barb gave a summary of the workshop. The speakers were good and very engaging. It was noted that The Ontario Trillium Foundation was on-site to discuss their application program which is intended to promote community diversity and inclusion.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.3	<u>Accreditation Debrief.</u> Kathy provided a summary of the verbal wrap up on Friday, November 25 th . She noted some of the areas for improvement: Board policy for dissolution of the corporation; version control and archiving of policies; reporting action items out of camera for Board minutes, sample cupboard and disposing of medications. We will get their report in two weeks and then we have six weeks to submit outstanding documentation. The accreditors were impressed with the staff, sites, and the work that has been done with health equity and harm reduction. Mac noted some items that came out of the Board interview: i.e. rotation of Chair; confirming if we are a policy Board; it was noted that we are a hybrid-policy board; membership criteria; discussions that come out of Committee meetings are not readily available to the other members. It was discussed having the two Committees (Quality Performance and Resources) meet as the Committee of the Whole at one meeting and then have a Board meeting at a separate time. This will be further discussed in January.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Quality Improvement	
7.1	<u>LHIN QAR Performance Meeting Update.</u> Kathy said we were invited to attend this meeting at Bluewater Health. GBACHC was also invited to attend. One session pertained to indicators and the second session pertained to mental health.	

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
	There were no items for New Business.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
9.0	Round Table	
<p>Bill – enjoyed the accreditation interview. There was good rapport with everyone. Laurie – reminder to let me know by December 9th if you will be attending the Christmas Party. Pam – our ad that was in the Standard Guide Advocate for Living 50+ was very good</p>		

Item #	Agenda Item	Discussion Highlights
10.0	In-Camera Business	
10.1 10.2	Board of Director In-Camera Minutes – October 25, 2016 Personnel Issue	
<p>Motion Carried: That the Board go in-camera to approve the minutes as listed.</p> <p>The Board was in-camera at 7:23 PM. Laurie left the room.</p> <p>Motion Made By: Gus Mumby</p> <p>Motion Seconded by: Jean Dorey</p>		
<p>Motion Carried: That the Board arise from in-camera and that the Chair rise and report.</p> <p>The Board was in open session at 8:00 PM. The Chair noted that the minutes, as listed, were approved, and a personnel issue was discussed.</p> <p>Motion Made By: Christine Murphy</p> <p>Motion Seconded by: Stewart Burberry</p>		

Action Item		
Motion Carried: That the Board accepts the revised 2016-17 Wage Grid, with the amended effective date of April 1, 2016.	Motion Made By: Jean Dorey	Motion Seconded by: Gus Mumby

Agenda Item #	Discussion Highlights:
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By:
Meeting adjourned at 8:10 PM.	

Mac Redmond, Chair

Laurie Minielly, Recorder

Next Board Meeting	Tuesday, January 31, 2017 6:00 PM – 8:00 PM Crozier Hall - Forest
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