

**North Lambton Community Health Centre
Board of Director Minutes**

**Tuesday, February 28, 2017
6:00 PM – 8:00 PM
Crozier Hall - Forest**

Attendees:	Pam Atkinson	Bill Davidson	Marja George	Jean Dorey	Jane Joris	
	Carrie McEachran	Gus Mumby	Mac Redmond	Sue Sutherland		
Staff	Robin Page					
Recorder	Laurie Minielly					
Regrets:	Kathy Bresett	Stewart Burberry	Christine Murphy			
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> • Mac called the meeting to order at 6:05 PM. • Approval of Agenda and Consent Agenda Items. Addition to Agenda: • Declaration of Conflict of Interest. There was no declaration of conflict of interest. • Quorum Status. Quorum was met according to the by-laws. • Mac introduced Carrie McEachran as a new Board member representing the West Lambton catchment area.
Action:		
		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
2.0	Approval of Agenda	
Motion Carried: That the Board approves the agenda, including the consent agenda, as amended.		Motion Made By: Bill Davidson
		Motion Seconded By: Gus Mumby
Motion Carried: The Board of Directors approves the consent agenda items:		
3.1 Minutes of Board of Directors meeting of January 31, 2017 meeting;		
3.2 Minutes of Quality Performance Committee meeting of February 21, 2017;		
3.3 Minutes of Executive Committee meeting of February		

21, 2017 3.4 Minutes of the Resources Committee meeting of February 21, 2017		
There was discussion regarding the minutes of the Quality committee: CME was defined; the changes to the afterschool program were explained; part of the QI Plan this year is tracking of rostered clients who are discharged from hospital; the Hub at Rebound; Medical Assistance in Dying (MAID);		

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.1	<u>Vice President Replacement</u>	
Motion Carried: That the Board approves Jean Dorey as Vice President until June, 2017.		Motion Made By: Marja George
		Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.2	<u>Financial Reporting</u> Mac noted there was discussion at Resources regarding financial reports coming to the Committee and the Board that created a time crunch for staff. Moving the presentation of the financials back a month will provide more time for the staff.	
Motion Carried: That the Board approves the quarterly financial reports be presented to the Resources Committee two months following the end of the quarter.		Motion Made By: Gus Mumby
		Motion Seconded By: Jane Joris

Item #	Agenda Item	Discussion Highlights
5.0	Report from Executive Director	
	<ul style="list-style-type: none"> We received informal notice that we received full accreditation. A “thank you” celebration will be planned to recognize the efforts of the staff and Board in achieving this success. We have been selected to participate in a project with a group of CHCs in the province to receive training on program evaluation for equity. More information will be shared at the March Quality Performance Committee. We received funding for the Diabetes Prevention program. The Board discussed the funding and timing attached to the program. Meeting with Grand Bend regarding collective impact. Discussion about dental care and visits to ER and physicians for those unable to pay for dental care in Ontario. For the LHIN sub-regions, there was a question regarding why Chatham & rural Chatham are split? The sub-regions have been split by population. 	
Motion Carried: That the Board approves the Executive Director report as		Motion Made By: Jean Dorey
		Motion Seconded By: Sue Sutherland

presented.		
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	<u>Skills and Links Checklist</u> The summary of the completed skills and links checklist was provided for information. Executive Committee has reviewed it. It was suggested to try to recruit a paralegal, perhaps someone from Community Legal Assistance Sarnia. Also suggested that perhaps IT is not a big priority for our Board and that someone with a background in Communications would be beneficial.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.2	<u>Recruitment of Board Members</u> Mac noted that we will have three positions available this year: one for West Lambton and two for North Lambton. Mac asked Jean to follow-up with last month's guest. Mac noted that there is candidate for West and he will follow-up. Marja provided an update with respect to the First Nations appointee. The new Health Committee has suggested to the Chief and Council that another appointee from the Health Committee would be beneficial. The Chief and Council will revisit this at a future time.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Quality Improvement	
	There were no items for Quality Improvement	

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.1	<u>Accreditation Follow-up</u> Robin noted that we received unofficial confirmation from CCA that we were successful in achieving full accreditation! We will put an article in local papers.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
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8.0	New Business
8.2	<u>Confirmation of West Lambton Anniversary Celebration / AGM</u> The AGM is tentatively on the Board calendar for Thursday, June 29 th . This will be further discussed at Executive Committee in March to decide the format of the West Lambton open house and timing of the AGM.
Action:	Assigned to:
	Target Date:

Item #	Agenda Item	Discussion Highlights
9.0	Round Table	
<p>Jean – discussion on physician stopped at the border. Robin has reminded staff about not talking to the press.</p> <p>Marja – palliative care workshop in KP first weekend in February; by Pallium Canada. First time they have provided core training with first nations perspective. Speakers were from BC, AB, MB and east coast. Marja said it was in some articles.</p> <p>Pam – heard Chief Joanne Rogers speak twice - hopeful that she could be a resource for us.</p> <p>Gus – perhaps we could have Board education on our website. Webinar from AOHC – Changes in the Health System – Issues and Opportunities webinar. Gus asked if anyone would be interested in attending. This will be referred to Executive to consider the possibility of a webinar education opportunity for the Board.</p>		

Item #	Agenda Item	Discussion Highlights
10.0	In-Camera Business	
	There were no items for in-camera.	

Action Item	

Agenda Item #	Discussion Highlights:
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Jean Dorey
Meeting adjourned at 7:15 PM.	

Mac Redmond, Chair

Laurie Minielly, Recorder

Next Board Meeting	Tuesday, March 28, 2017 6:00 PM – 8:00 PM Crozier Hall - Forest
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