

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, September 24, 2019
5:30 PM – 7:30 PM
Crozier Hall, Forest

Attendees:	Carol Columbus	Stewart Burberry	Bill Davidson	Jean Dorey	Marja George	Jane Joris
	Nicci McCann	Gus Mumby	Mac Redmond	Ann Tuplin	Lori Veroude	
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Carrie McEachran					
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Jane called the meeting to order at 5:30 PM. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Declaration of Conflict of Interest. There was no declaration of conflict of interest. Approval of Agenda. Addition to Agenda: there were no additions.
Action:		Assigned to:
Motion Carried: That the Board approves the agenda, as presented.		Motion Made By: Gus Mumby
		Target Date:
		Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	It was noted that because of inability to meet quorum, there was no Quality Performance Committee meeting in September 2019.

2.1 Motion Carried: That the Board of Directors minutes August 27, 2019 are approved as presented.	Motion Made By: Jean Dorey	Motion Seconded By: Stewart Burberry
Add Ann Tuplin to the list of attendees. Kathy answered questions from the minutes: <ul style="list-style-type: none"> - Virtual clinic (OTN) – we are planning to install a PVC (personal video camera) so that Dr. Farag can connect from his office. - OHT Consultant – BWH sent RFP out to consultants through Vendor of Record. Corpus Sanchez were the successful candidates, work has begun with the provider group. - Care Co-ordinators – a Care Co-ordinator from LHIN Home and Community Care is working at both sites. - Staff Retreat on September 17th – Kathy explained the day which was based on the Amazing Race. 		
2.2 Motion Carried: That the Governance Committee minutes of September 10, 2019 are approved as presented.	Motion Made By:	Motion Seconded By:
2.3 Motion Carried: That the Resources Committee minutes of September 10, 2019 are approved as amended.	Motion Made By: Nicci McCann	Motion Seconded By: Mac Redmond
Remove Carm Rogers as attendee.		
2.4 Business Arising from the Minutes		
Motion Carried: That the Board approves the Governance Membership and Mandate as presented.	Motion Made By: Nicci McCann	Motion Seconded By: Mac Redmond
Motion Carried: That the Board approves the 2019-20 Governance Workplan as amended.	Motion Made By: Mac Redmond	Motion Seconded By: Bill Davidson
Motion Carried: That the Board approves the Governance Committee Chair Job Description as amended.	Motion Made By: Bill Davidson	Motion Seconded By: Ann Tuplin
Motion Carried: That the Board approves the investments remain at Scotiabank at 2.08% for 10 months for review at that time.	Motion Made By: Marja George	Motion Seconded By: Lori Veroude
Motion Carried: That the Board approves the Resources Committee Membership and Mandate as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Marja George
Motion Carried: That the Board approves the Resources Committee 2019-20 Work Plan as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Marja George
Motion Carried: That the Board approves the Resources Committee Chair Job Description as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Marja George
In-camera meeting review. Bring back to Governance		

Committee with revised reasons to go in-camera including both original lists.		
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3.0	Report from Executive Director	<p>Kathy reviewed the ED Report noting some highlights:</p> <ul style="list-style-type: none"> Kathy attended a meeting for "Access Open Minds" which is a framework for youth mental health treatment program that is used around the world and has been implemented in Chatham-Kent. Kathy was selected to be on the Leadership Committee for planning and development of the new program. Starting to work with the Consultants for Ontario Health Teams. We are starting to design the self-assessment and business plan at the same time. The next deadline is December 15th. Kathy attended the last session of LHIN training for Sub Region Accountability Table members today. 	
Action:		Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Mac Redmond	Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights	
4.0	Board Development		
4.1	<u>Ontario Health Team Webinar Update</u>	The slides for the webinar were circulated for information. There was discussion on the information that was presented.	
4.2	<u>Board Education Planning</u>	<p>There was discussion about board education and what the members would like to see:</p> <ul style="list-style-type: none"> Accreditation Overview OHT – Kathy Borthwick as patient advisor <p>We will review last year's Board Education plan and add these items.</p>	
Action:		Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights	
5.0	Quality Improvement		
	There were no items for Quality Improvement.		
Action:		Assigned to:	Target Date:

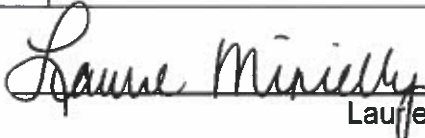
Item #	Agenda Item	Discussion Highlights
6.0	New Business	
	There were no items for New Business.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	
<p>Kathy – Community Health & Well-being week is October 22 – 27 Gus – article from Kathy with a paragraph about opting out of OHT. Laurie – we have 6 laptops available for Board member who would like one. Stewart – apologized for not attending Quality Performance meeting. Jane – invitation for Watford Community Improvements AGM on October 7th. Kathy and Jane have attended two Warwick/Watford Council meetings to discuss the possibility of moving to the new Community Centre. They will be attending Lambton Shores Council on October 1st.</p>		

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
	There were no items for in-camera.	
Action:		Assigned to:
		Target Date:

Agenda Item #10.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Jean Dorey
Meeting adjourned at 6:40 PM.	


Jane Joris, Chair


Laurie Minielly, Recorder

Next Board Meeting

Tuesday, October 22, 2019 at 5:30 PM
Vernon Room – Kettle & Stony Point Health Services