

<b>North Lambton Community Health Centre Board of Director Minutes</b>	<b>Tuesday, October 22, 2019 5:30 PM – 7:30 PM Vernon Room, Kettle &amp; Stony Point Health Services</b>
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<b>Attendees:</b>	Carol Columbus	Stewart Burberry	Jean Dorey	Marja George	Jane Joris	Nicci McCann
			Mac Redmond	Lori Veroude		
<b>Staff</b>	Kathy Bresett					
<b>Recorder</b>	Laurie Minielly					
<b>Regrets:</b>	Bill Davidson	Ann Tuplin	Robin Page	Gus Mumby	Carrie McEachran	
<b>Guests:</b>						

Item #	Agenda Item	Discussion Highlights
1.0	<b>Call to Order</b>	<ul style="list-style-type: none"> <li>Jane called the meeting to order at 5:35 PM.</li> <li>Quorum Status. Quorum was met according to the by-laws.</li> <li>Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.</li> <li>Declaration of Conflict of Interest. There was no declaration of conflict of interest.</li> <li>Approval of Agenda.</li> <li>Addition to Agenda: 8.2 Property Issue.</li> </ul>
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>
<b>Motion Carried:</b> That the Board approves the agenda, as presented.		<b>Motion Made By:</b> Mac Redmond
		<b>Motion Seconded By:</b> Marja George

Item #	Agenda Item	Discussion Highlights
2.0	<b>Minutes of Previous Meetings</b>	

It was noted that because of inability to meet quorum, there was no Governance Committee meeting in October 2019.		
<b>2.1 Motion Carried: That the Board of Directors minutes September 24, 2019 are approved as presented.</b>	<b>Motion Made By: Lori Veroude</b>	<b>Motion Seconded By: Nicci McCann</b>
<b>2.2 Motion Carried: That the Quality Performance Committee minutes of October 8, 2019 are approved as presented.</b>	<b>Motion Made By: Stewart Burberry</b>	<b>Motion Seconded By: Jean Dorey</b>
It was noted that quorum was not met for Quality Performance Committee.		
<b>2.3 Motion Carried: That the Resources Committee minutes of October 8, 2019 are approved as presented.</b>	<b>Motion Made By: Marja George</b>	<b>Motion Seconded By: Carol Columbus</b>

<b>2.4 Business Arising from the Minutes</b>		
<b>Information. Staff Survey</b>		
Kathy reviewed the staff survey with the Board. We focused on vision and how we contribute to the vision. There was a positive response from staff. We reinforced communication with staff because we are 120 staff over five sites. It is responsibility of the staff to read emails and minutes of meetings.		
<b>Motion Carried: That the Board approves approaching Christine Murphy for assistance with the project.</b>		
Kathy said HIROC sent out a document on 21 questions Board should ask management. Kathy said she has reached out to Christine for assistance. This will be good for accreditation. This is for information (not a motion). We will bring a report back.		

<b>Item #</b>	<b>Agenda Item</b>	<b>Discussion Highlights</b>
<b>3.0</b>	<b>Report from Executive Director</b>	
	<p>Kathy provided an update:</p> <ul style="list-style-type: none"> <li>• There will be recognition from the Alliance as CHCs have been in the Province of Ontario for 50 years, since 1969.</li> <li>• Flu vaccines are available. There are two doses this year. Kathy attended a meeting yesterday at the LHIN to discuss the flu surge. Organizations were being encouraged to remain open over Christmas holidays. Currently, hospitals close ERs; FHTs can close for more than 4 days. CHCs cannot be closed 4 sequential days.</li> <li>• French Language Act. All French-language organizations need to have a plan. We are working on one.</li> <li>• Seniors Oral Health – low income threshold numbers,</li> <li>• Opioid Crisis is getting work. 16 Safe Injection Sites were approved.</li> <li>• Ministry organization chart. Kathy circulated a copy of the new chart and noted there is a new mental health &amp; addictions division. Our branch is moved into the OHIP division. The Ministry</li> </ul>	

is controlling Ontario Health, the LHIN is still our funder. It's taking longer for home care to be figured out.

- Kathy is away at ED meetings October 29<sup>th</sup> – 31<sup>st</sup>.
- We are part of the transit study in North Lambton area. Bel attended a focus group today. They are looking at a three-year study and having a plan to Council by the end of the year. The money would be used for 7.5 hours per day of travel. The grant money is to be used for the project; no municipal funds will be used.
- County of Lambton is working on a new homelessness plan.
- Access Open Minds youth mental health centre coming to Sarnia. There is one in Chatham. Kathy will be on the steering committee for this mental health centre.
- This is CHWW (Community Health and Wellbeing Week). We have PowerPoints playing in the waiting room with info about our programs, and flu shots. We offered rides for voting yesterday. We're shouting out our community partnerships this week. We're celebrating our volunteers i.e. volunteer videos on Facebook.
- Handout from CACHC. Kathy provided copies of a handout from the Canadian Association of Community Health Centres (CACHC) outlining the role of CHCs in the community.

Action:		Assigned to:	Target Date:
3.1	<b>OHT Discussion.</b> Kathy provided an update on what has been happening with the Sarnia-Lambton OHT. The consultants, hired by BWH, have been meeting with community partners and groups i.e. Long-Term Care, Social Services. A meeting was held last night with primary care providers, dentists, mid-wives. Grand Bend and Area CHC has opted to not participate in the Sarnia-Lambton OHT. Kathy reviewed the timeline and application submission in December.		
<b>Motion Carried:</b> That the Board approves the Executive Director report as presented.		<b>Motion Made By:</b> Mac Redmond	<b>Motion Seconded By:</b> Stewart Burberry

Item #	Agenda Item	Discussion Highlights
4.0	<b>Board Development</b>	
		There were no items for Board Development.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	<b>Quality Improvement</b>	
		There were no items for Quality Improvement.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	<b>New Business</b>	


6.1	<p><b>Board Committee Structure Discussion.</b>  Jane noted that we've had a couple of meetings in which quorum was not met. Do meeting times need to change? It was suggested that committees could be tracked more closely to monitor for quorum. Teleconference / OTN is also available.  There was discussion on Committee as a Whole. Could someone do a presentation to the Board on the pros and cons of a Committee of the Whole? It was suggested to have Governance design a survey to go to board members for their input.</p>	
<b>Action:</b>	<b>Assigned to:</b>	<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	<p>Jean – not at November Board meeting</p> <ul style="list-style-type: none"> <li>- Kathy did a great job at the Lambton Shores council meeting.</li> <li>- Flu vaccine – do rostered people have to make an appointment? Kathy will send the information to Jean.</li> </ul> <p>Nicci – Dr. Walker has let them know that he is no longer going to do house calls for their clients. There was a legislation change that some physicians are not doing home visits and that presents a barrier to some of her clients.</p> <p>Marja – Kettle Point has formed an Optimist Club – they have a kick-off event. They've been getting support from other Optimist Clubs. They are having a comedy night at Kimball Hall this Saturday.</p> <ul style="list-style-type: none"> <li>- They will be having someone new starting the sweat lodge. There will be some information sessions on sweat lodges, why they have them, etc.</li> <li>- Haunted Hay-Ride Friday night at the lake.</li> <li>- Marja offered a tour of Kettle &amp; Stony Point Health Services for those who would like to see the facility.</li> </ul>

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
8.1	Resources Committee In-Camera Meeting Minutes: deferred to November	
8.2	Property Issue	
<b>Action:</b>	<b>Assigned to:</b>	<b>Target Date:</b>
<b>Motion Carried: That the Board go in-camera to discuss as property issue.</b>		<b>Motion Made By: Mac Redmond</b>
The Board was in-camera a 7:00 PM.		<b>Seconded by: Nicci McCann</b>
<b>Motion Carried: That the Board arise from in-camera and that the Chair rise and report.</b>		<b>Motion Made By: Marja George</b>
The Board was in open session at 7:15 PM. The Chair noted a property issue was discussed and there is nothing to report.		<b>Seconded by: Stewart Burberry</b>

<b>Agenda Item #10.0</b>	
Adjournment	<b>Motion Made By: Jean Dorey</b>
<b>Motion Carried: That the meeting be adjourned.</b>	

Meeting adjourned at 7:15 PM.

  
Jane Joris, Chair

  
Laurie Minielly, Recorder

**Next Board Meeting**

**Tuesday, November 26, 2019 at 5:30 PM  
Crozier Hall – Forest Site**