

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, March 26, 2019
5:30 PM – 7:30 PM
Crozier Hall, Forest

Attendees:	Stewart Burberry	Carol Columbus	Jean Dorey	Bill Davidson	Marja George	Jane Joris
	Nicci McCann	Carrie McEachran	Mac Redmond	Lori Veroude		
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Gus Mumby					
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 5:35 PM. Carol joined by teleconference. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Declaration of Conflict of Interest. There was no declaration of conflict of interest. Approval of Agenda. Addition to Agenda: 6.1 MSAA to be signed; 6.2 Acceptance of Resignation
Action:		Assigned to:
Motion Carried: That the Board approves the agenda as amended.		Motion Made By: Bill Davidson
		Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.1 Motion Carried: That the Board of Directors minutes		Motion Made By:
		Motion Seconded By:

February 26, 2019 are approved as presented.	Stewart Burberry	Carrie McEachran
Kathy noted that the acronym CATIE means Canadian AIDS Treatment Information Exchange		
2.2 Motion Carried: That the Executive Committee minutes of March 6, 2019 are approved as presented.	Motion Made By: Bill Davidson	Motion Seconded By: Jean Dorey
2.3 Motion Carried: That the Quality Performance Committee minutes of March 12, 2019 are approved as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Nicci McCann
2.4 Motion Carried: That the Governance Committee minutes of March 12, 2019 are approved as presented.	Motion Made By: Bill Davidson	Motion Seconded By: Jane Joris
Mac noted that there was discussion after Module 2 of Health Equity and that we would ask Board members to complete the self-assessment that was part of the resources to this module. A copy was provided to everyone		
2.5 Motion Carried: That the Resources Committee minutes of March 12, 2019 are approved as presented.	Motion Made By: Lori Veroude	Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
2.6.1	<u>Executive Director Performance Appraisal Form</u> Mac noted this is part of the Executive Committee's ongoing review of the performance appraisal process.	
	Motion Carried: That the Executive Committee recommends to the Board that the Executive Committee use the NLCHC Team Lead Appraisal document, with the addition of Appendix 2, Attachment 5 (Part C – Action Plan – Goals) for the Executive Director performance review this year.	Motion Made By: Carrie McEachran Motion Seconded By: Jane Joris

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
2.6.2	Hep C / Harm Reduction Policies	
	Motion Carried: That the Board accepts the Hep C / Harm Reduction policies as presented.	Motion Made By: Bill Davidson Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	

2.6.3	<u>Draft Quality Improvement Plan (QIP)</u> QIP plan will be signed by Stewart Burberry and Mac Redmond.		
Motion Carried: That the Board approves the Quality Improvement Plan (QIP) as presented.		Motion Made By: Jane Joris	Motion Seconded By: Carrie McEachran

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
2.6.4	<u>Client Survey Report</u>	This was included for information.

Item #	Agenda Item	Discussion Highlights	
2.6	Business Arising from the Minutes		
2.6.5	<u>Quality Client Experience Policies 101, 105</u>		
Motion Carried: That the Board adopts the Quality Client Experience Policies (QCE) 101 and 105 as presented.		Motion Made By: Jean Dorey	Motion Seconded By: Jane Joris

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
2.6.6	<u>Skills and Links Checklist</u>	This was included for information. New recruits ideally would have strength in Finance / Accounting, Legal and IT.

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	<ul style="list-style-type: none"> Ontario Health Teams – subregion meeting two weeks ago. We are meeting monthly for Evolution of Thinking course. Ralph Ganter noted that LHIN assets will be distributed to Ontario Health teams. We're to start thinking about the 5%; patients family home (American model that Ontario is trying to adopt); Expression of Interest documents will be coming in the next few weeks and will include a readiness assessment Ontario Health Teams are a laboratory to determine what will work, what won't work. Jane noted they talked about a plan for digital and e-health as part of your team. Francophone and First Nations are part of the Ontario Health Teams. Kathy circulated copies of Sarnia-Lambton population data from the LHIN Premier's Council meeting on March 22nd. Information was circulated earlier. Kathy noted there were approx. 80 people in attendance and gave a summary of the meeting. Kathy met with the Alliance Resource Management Committee yesterday and noted that in the North – Thunder Bay CHC – 12 hospitals submitted a joint EOI – no other sectors were consulted. Kathy will attend a rural planning day in Toronto on April 4th. BWH is planning a meeting with partners on April 25th to discuss what this may look like.

- There is a new acronym: HST Health System Transformation

Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Carrie McEachran	Motion Seconded By: Lori Veroude

Marja arrived at 6:00 PM.

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.1	<u>Inclusive Leadership Module # 3</u> Module #3 on Board recruitment was reviewed and discussion on membership and community engagement took place. It was discussed to provide an update on the Ontario Health System transformation at the AGM this year.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
5.1	There were no items for Quality Improvement.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	New Business	
6.1	<u>MSAA</u> Kathy noted that we received our final copy and one minor change was made. This will be sent off March 27 th .	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	New Business	
6.2	<u>Acceptance of Resignation</u> Mac had touched base with Emily Fortney-Blunt regarding her attendance. She noted that she is busy with the refugee family, along with her own work and family.	
Action:	Assigned to:	Target Date:
Motion Carried: That the Board accepts the resignation of Emily Fortney-Blunt, with reluctance.	Motion Made By: Bill Davidson	Motion Seconded By: Nicci McCann

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	
<p>Jean – asked if there was any news about a new medical centre being built in Forest. Kathy noted that we haven't heard anything recently.</p> <ul style="list-style-type: none"> - We have a new municipal council as of last October. Would it be a good idea for us to request to be a delegation to provide an update on the Centre. Kathy will investigate about her and Mac to attend. - Talking with someone with CCAC at Country Manor, they aren't aware of the changes that are coming to the LHIN/CCAC Home Care operation. - Loss of Carole Cleave, who was a strong and directing member of the Board. Jean has been talking to the family. Kathy said a card will be sent to the family from the Board. <p>Marja – communique to First Nations leadership re: federal budget – if the Liberal government is re-elected they have allocated 4.5 million to Jordan's principle. Closing the economic attainment gap and how it affects the SDoH.</p> <p>Kathy – met with KP today re: requested a list of their services and businesses so that we could invite people to participate as we look for service providers and initiatives that could generate resources. This list could also be shared with the Community Engagement Group.</p> <p>Kathy – harm reduction article in <u>The Observer</u> last week. Kathy circulated a copy. Kathy provided an update on harm reduction and a planning meeting scheduled on April 11th with Lambton Public Health.</p> <ul style="list-style-type: none"> - It was on the news today about Dr. Jasmine Davies starting at West Lambton; she starts April 8th. Kathy said once the two doctors return from mat leave, we will be at full complement. We also have an NP going off on mat leave in September. 		

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
There were no items for In-Camera.		
Action:	Assigned to:	Target Date:

Agenda Item #10.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Jean Dorey
Meeting adjourned at 7:00 PM.	



 Mac Redmond, Chair



 Laurie Minielly/Recorder