

North Lambton Community Health Centre  
Board of Director Minutes

Tuesday, October 23, 2018  
5:30 PM – 7:30 PM  
Crozier Hall, Forest

<b>Attendees:</b>	Stewart Burberry	Jean Dorey	Nicci McCann	Carrie McEachran	Gus Mumby	Mac Redmond
<b>Staff</b>	Kathy Bresett					
<b>Recorder</b>	Laurie Minielly					
<b>Regrets:</b>	Bill Davidson	Carol Columbus	Emily Fortney-Blunt	Marja George	Jane Joris	Lori Veroude
	Robin Page					
<b>Guests:</b>	Jen Mackey and Tanya Baniak, Erie St. Clair LHIN					

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> <li>• Mac called the meeting to order at 5:30 PM.</li> <li>• Quorum Status. Quorum was not met according to the by-laws.</li> <li>• Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.</li> <li>• Declaration of Conflict of Interest. There was no declaration of conflict of interest.</li> <li>• Approval of Agenda.</li> <li>• Addition to Agenda:</li> <li>• Kathy introduced Jen Mackey and Tanya Baniak from the Erie St. Clair LHIN. Jen is our Program leader and Tanya is the First Nation Liaison.</li> </ul> <p>Tanya provided background regarding the changes surrounding Indigenous Health Care in Canada, which leads to agreements like the current one we are working on between Kettle &amp; Stony Point and NLCHC. She indicated the intent of these agreements is to provide a positive working relationship between the parties, pointing to the Goals and Principles of the draft protocol document.</p> <p>Tanya reviewed the Goals and Principles of the agreement with the members. Kathy noted that KSPH asked to deal only with the main part of the agreement and to work on the appendices later. Kathy also met with the new Chief, Jason Henry, Dianne George and the Band Administrator yesterday. Kathy reviewed the changes that they discussed. Kathy outlined some items of clarification that NLCHC proposes to add - - she agreed to provide this wording to Tanya for inclusion in a final draft document. Tanya agreed to check with Kettle Point to see when the agreement could be presented to the Band Council. The NLCHC Board</p>

will meet to review and approve the protocol document before it goes to the Band Council. It may be necessary to set a Special Board Meeting to consider the Protocol Agreement.

Jen and Tanya left at 5:55 PM.

Action:	Assigned to:	Target Date:
<b>Motion Carried:</b> That the Board approves the agenda as presented.	<b>Motion Made By:</b> Gus Mumby	<b>Motion Seconded By:</b> Stewart Burberry

Carrie arrived at 5:50 PM.

Item #	Agenda Item	Discussion Highlights
2.0	<b>Minutes of Previous Meetings</b>	
2.1	<b>Motion Carried: That the Board of Directors minutes September 25, 2018 are approved as amended.</b>	<b>Motion Made By:</b> Jean Dorey <b>Motion Seconded By:</b> Gus Mumby
Item 3.0:	Add Ontario to first bullet	
2.2	<b>Motion Carried: That the Quality Performance Committee minutes of October 9, 2018 are approved as presented.</b>	<b>Motion Made By:</b> Stewart Burberry <b>Motion Seconded By:</b> Jean Dorey
Item 5.2:	Name of Co-ordinator is Terry-Lynn Sullivan and there are 14 participants in the Getting Ahead program.	
Item 6.1:	Chart Audit – Kathy said this is for accreditation, it's not a MOH or LHIN requirement. We have to audit data for an entire year so it is always the previous year.	
2.3	<b>Motion Carried: That the Governance Committee minutes of October 9, 2018 are approved as presented.</b>	<b>Motion Made By:</b> Mac Redmond <b>Motion Seconded By:</b> Jean Dorey
2.4	<b>Motion Carried: That the Resources Committee minutes of October 9, 2018 are approved as presented.</b>	<b>Motion Made By:</b> Gus Mumby <b>Motion Seconded By:</b> Carrie McEachran
Item 4.1:	West Lambton Lease Update – Kathy will set a meeting with Jen Mackey to discuss space requirements and funding options.	
Item 5.2:	Finance Report: Kathy said we did get our request for surplus funds submitted to the Manager of AIDS and Hep C Programs.	
11.1	HR Policy Review: Kathy said we will be bringing a marijuana policy in November for the Committee to review.	
2.5	<b>Motion Carried: That the Executive Committee minutes of October 16, 2018 are approved as presented.</b>	<b>Motion Made By:</b> Mac Redmond <b>Motion Seconded By:</b> Gus Mumby

Item #	Agenda Item	Discussion Highlights
2.6	<b>Business Arising from the Minutes</b>	
	<u>Community Health &amp; Well-being week.</u> This is included for information only.	
	<u>Chart Audit Report.</u> This is included for information only.	
	<u>Board Member Job Description</u>	
<b>Motion Carried: That the Board accepts the Board Member Job Description as presented.</b>		<b>Motion Made By: Carrie McEachran</b> <b>Motion Seconded By: Gus Mumby</b>

Item #	Agenda Item	Discussion Highlights
3.0	<b>Report from Executive Director</b>	
	<ul style="list-style-type: none"> <li>• Kathy circulated a new document about Ministry realignment and how it affects our sector: we will fall under an Associate Deputy Minister</li> <li>• Kathy noted that there will be 21 Safe Injection Sites in the province; this information came from the ED meetings.</li> <li>• The OMA did not reach an agreement with the provincial government. The Specialists are threatening to break off into their own group.</li> <li>• We are still working on the admin management infrastructure within CHCs.</li> <li>• MSAA is on track for three-year agreement.</li> <li>• Kathy provided information on Zayna Khayat, a future strategist in health care, who spoke at the ED leaders meeting.</li> <li>• This is Community Health and Well-Being Week. The Alliance retweeted our photo of the Wellness Ranger.</li> </ul>	
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>
<b>Motion Carried: That the Board approves the Executive Director report as presented.</b>		<b>Motion Made By: Stewart Burberry</b> <b>Motion Seconded By: Gus Mumby</b>

Item #	Agenda Item	Discussion Highlights
4.0	<b>Board Development</b>	
4.1	<u>Inclusive Leadership Module # 1</u> This is deferred to November.	
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
4.0	<b>Board Development</b>	

<b>4.2</b>	<b>Board to Board Report</b>		
	This was circulated to the Board for information. Mac said there is a webinar on November 7 <sup>th</sup> from 5:00 PM – 7:00 PM on Changes in the Health System that might be of interest to the Board Members.		
<b>Action:</b>	<b>Assigned to:</b>	<b>Target Date:</b>	

Item #	Agenda Item	Discussion Highlights	
<b>5.0</b>	<b>Quality Improvement</b>		
<b>5.1</b>		There were no items for Quality Improvement.	
<b>Action:</b>	<b>Assigned to:</b>	<b>Target Date:</b>	

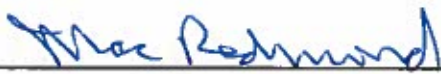
Item #	Agenda Item	Discussion Highlights	
<b>6.0</b>	<b>New Business</b>		
<b>6.1</b>		There were no items for New Business.	
<b>Action:</b>	<b>Assigned to:</b>	<b>Target Date:</b>	

Item #	Agenda Item	Discussion Highlights	
<b>7.0</b>	<b>Round Table</b>		
		<p>Carrie – the Hub received \$27,000 from Libro Financial. There will be an announcement very shortly that RBC is providing \$99,000 for two years.</p> <p>Kathy – Christmas Party is December 4<sup>th</sup> at the Polish Hall.</p> <p>Nikki – is there any word on the LHIN Sub-region applications? Kathy said announcements will be made shortly.</p> <ul style="list-style-type: none"> <li>- Had the opportunity to hear the new ADM who will be responsible for MCSS programs after October 29<sup>th</sup></li> </ul> <p>Mac – provided an update on Bill Davidson.</p>	

Item #	Agenda Item	Discussion Highlights	
<b>8.0</b>	<b>In-Camera Business</b>		
<b>8.1</b>		Executive Committee In-Camera Minutes September 21, 2018	
<b>8.2</b>		Executive Committee In-Camera Minutes September 25, 2018	
<b>8.3</b>		Board of Directors In-Camera Meeting Sept. 25, 2018	
<b>8.4</b>		Executive Committee In-Camera Minutes Oct. 16, 2018	
<b>Action:</b>	<b>Assigned to:</b>	<b>Target Date:</b>	
<b>Motion Carried: That the Board go in-camera to approve minutes as listed.</b>		<b>Motion Made By:</b>	<b>Motion Seconded By:</b>
The Board was in-camera at 7:00 PM.		Jean Dorey	Carrie McEachran
<b>Motion Carried: That the Board arise from in-camera and</b>		<b>Motion Made By:</b>	<b>Motion Seconded By:</b>

<b>that the Chair rise and report.</b>	<b>Jean Dorey</b>	<b>Carrie McEachran</b>
The Board was in open session at 7:15 PM. The Chair noted that the minutes, as listed, were approved, and there is nothing else to report.		

<b>Agenda Item #10.0</b>	
Adjournment	
<b>Motion Carried: That the meeting be adjourned.</b>	<b>Motion Made By: Jean Dorey</b>
Meeting adjourned at 7:15 PM.	

  
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 Mac Redmond, Chair

  
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 Laurie Minielly, Recorder

<b>Next Board Meeting</b>	<b>Tuesday, November 27, 2018 at 5:30 PM Resource Room - Forest</b>
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