

North Lambton Community Health Centre  
Board of Director Minutes

Tuesday, February 26, 2019  
5:30 PM – 7:30 PM  
Crozier Hall, Forest

<b>Attendees:</b>	Stewart Burberry	Jean Dorey	Bill Davidson	Carrie McEachran	Marja George	Jane Joris
			Gus Mumby	Mac Redmond	Lori Veroude	
<b>Staff</b>	Kathy Bresett	Robin Page				
<b>Recorder</b>	Laurie Minielly					
<b>Regrets:</b>	Carol Columbus	Emily Fortney-Blunt	Nicci McCann			
<b>Guests:</b>						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> <li>Mac called the meeting to order at 5:30 PM.</li> <li>Quorum Status. Quorum was met according to the by-laws.</li> <li>Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.</li> <li>Declaration of Conflict of Interest. There was no declaration of conflict of interest.</li> <li>Approval of Agenda.</li> <li>Addition to Agenda:</li> </ul>
<b>Action:</b>		<b>Assigned to:</b>
<b>Motion Carried:</b> That the Board approves the agenda as presented.		<b>Motion Made By:</b> Gus Mumby
		<b>Target Date:</b>
		<b>Motion Seconded By:</b> Marja George

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	
2.1	<b>Motion Carried: That the Board of Directors minutes</b>	<b>Motion Made By:</b>
		<b>Motion Seconded By:</b>

January 22, 2019 are approved as presented.	Gus Mumby	Stewart Burberry
2.2 Motion Carried: That the Executive Committee minutes of February 15, 2019 are approved as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
2.5	<b>Business Arising from the Minutes</b>	
	<u>Job Descriptions.</u> The revised job descriptions for President, Vice President and Secretary/Treasurer were circulated for review.	
	Motion Carried: That the Board accepts the job descriptions as presented.	Motion Made By: Bill Davidson Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights
3.0	<b>Report from Executive Director</b>	<ul style="list-style-type: none"> <li>Discussion on the announcement of Health Ontario made today by the provincial government. Kathy noted that she has been working with social service network agencies to talk about potential opportunities between themselves. Jane summarized a webinar she attended today for stakeholders. We will continue to monitor.</li> </ul>
3.1	<u>Hep C Budget 2019-2020</u>	<p>Kathy noted that the budget is due to be submitted. It does require the signature of the President. We are submitting it for the same amount that we received.</p> <p>We are expanding our needle exchange program; we will be working on screening and treatment of Hep C this next year.</p> <p>Bill Davidson / Jane Joris that the Board approves the Hep C Budget as presented. CARRIED.</p>
3.2	<u>RFP Strategic Plan and Environmental Scan</u>	Kathy noted that we distributed the RFP for Strategic Plan and Environmental Scan to three companies and received a response from only one. Kathy asked if we should just continue with our existing Strategic Plan in light of today's announcement of the changes in the health care system. All were in agreement. Kathy will bring an annual report on the strategic plan to the May Board meeting.
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>
	Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Carrie McEachran Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
4.0	<b>Board Development</b>	

4.1	<u>Inclusive Leadership Module # 2</u> Module #2 on Board recruitment was reviewed and discussed. This will be further discussed at the Governance Committee.		
<b>Action:</b>		<b>Assigned to:</b>	<b>Target Date:</b>

Jean left the meeting at 6:40 PM.

Marja left the meeting at 6:45 PM.

Item #	Agenda Item	Discussion Highlights	
5.0	<b>Quality Improvement</b>		
5.1	There were no items for Quality Improvement.		
<b>Action:</b>		<b>Assigned to:</b>	<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights	
6.0	<b>New Business</b>		
6.1	<u>Q3 Financial</u>	Robin reviewed Q3 Financial with the Board. There is a surplus going into Q4.	
<b>Action:</b>		<b>Assigned to:</b>	<b>Target Date:</b>
<b>Motion Carried:</b> That the Board accepts the Q3 Financial as presented.		<b>Motion Made By:</b> Carrie McEachran	<b>Motion Seconded By:</b> Stewart Burberry

Item #	Agenda Item	Discussion Highlights	
6.0	<b>New Business</b>		
6.2	<u>Strategic Plan</u>	See Item 3.2.	
<b>Action:</b>		<b>Assigned to:</b>	<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights	
6.0	<b>New Business</b>		
6.3	<u>Alliance Conference June 11-13, 2019</u>	Mac noted that the conference is June 11-13 this year in Ottawa, in conjunction with the CACHC (Canadian Association of Canadian Health Centres). We have booked 5 spaces; if you are interested in attending, please let Laurie know.	
<b>Action:</b>		<b>Assigned to:</b>	<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights	
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<b>6.0</b>	<b>New Business</b>	
<b>6.4</b>	<u>June Board Meeting</u> The June Board meeting is schedule for June 11 <sup>th</sup> , which is when the conference is being held. It was suggested to hold the Board meeting on Monday, June 10 <sup>th</sup> . Robin noted the auditors will be on-site the week of May 13 <sup>th</sup> .  Gus Mumby / Lori Veroude that the Board agrees that the Board meeting be held Monday, June 10 <sup>th</sup> at 5:30 PM. CARRIED.	
<b>Action:</b>		<b>Assigned to:</b>
<b>Motion Carried:</b> That the Board agrees the June Board meeting be held Monday, June 10 <sup>th</sup> at 5:30 PM.		<b>Motion Made By:</b> Gus Mumby
		<b>Motion Seconded By:</b> Lori Veroude

Item #	Agenda Item	Discussion Highlights
<b>6.0</b>	<b>New Business</b>	
<b>6.5</b>	<u>Alliance Resolutions</u> Mac reminded the Board that resolutions to be presented to the Alliance AGM the deadline is Friday, March 1 <sup>st</sup> .	
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>

Item #	Agenda Item	Discussion Highlights
<b>7.0</b>	<b>Round Table</b>	
Bill – has more commitments to Retired Teachers of Ontario. Kathy – there is a Community Action Poverty Simulation (CAPS) on March 28 <sup>th</sup> . This is hosted by Lambton Circles. Kathy –the Kiwanis have asked us to participate in a movie on drug addictions at the Kineto Theatre on March 28 <sup>th</sup> . Gus – listened to the webinar last week. Mac – contacted Emily about her attendance; Emily is resigning from the Board for personal commitments.		

Item #	Agenda Item	Discussion Highlights
<b>8.0</b>	<b>In-Camera Business</b>	
There were no items for In-Camera.		
<b>Action:</b>		<b>Assigned to:</b>
		<b>Target Date:</b>

<b>Agenda Item #10.0</b>	
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Adjournment	
<b>Motion Carried: That the meeting be adjourned.</b>	<b>Motion Made By: Gus Mumby</b>
Meeting adjourned at 7:10 PM.	

  
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Mac Redmond, Chair

  
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Laurie Minielly, Recorder

<b>Next Board Meeting</b>	<b>Tuesday, March 26, 2019 at 5:30 PM Crozier Hall - Forest</b>
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