

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, November 27, 2018
5:30 PM – 7:30 PM
Resource Room, Forest

Attendees:	Stewart Burberry	Carol Columbus	Jean Dorey	Jane Joris	Nicci McCann	Carrie McEachran
	Gus Mumby	Mac Redmond	Lori Veroude			
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Bill Davidson	Emily Fortney-Blunt	Marja George			
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 5:30 PM. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Declaration of Conflict of Interest. There was no declaration of conflict of interest. Approval of Agenda. Addition to Agenda: There were no additions to the agenda.
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board approves the agenda as presented.		Motion Made By: Gus Mumby
		Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	

2.1 Motion Carried: That the Board of Directors minutes October 23, 2018 are approved as amended.	Motion Made By: Gus Mumby	Motion Seconded By: Carrie McEachran
Amendments were noted for the following items: 1.0 Reference to yesterday change to October 22, 2018. 3.0 OMA reference is duplicated		
2.2 Motion Carried: That the Quality Performance Committee minutes of November 13, 2018 are approved as presented.	Motion Made By: Carrie McEachran	Motion Seconded By: Nicci McCann
Kathy answered questions regarding the Quality Performance Committee meeting: 4.1 Changes to the QI Plan include less indicators. Kathy explained that there will be more joint/collaborative indicators. 6.1 Kathy clarified that the number who qualified for health links comes directly from the Ministry of Health. Kathy provided an update on the Local Immigration Partnership meeting held November 27 th . The Homeless 2018 Enumeration Preliminary Report will be circulated to the Board members. "How NLCHC Addresses its Top 10 Diagnoses through Health & Wellbeing Programs" and "How NLCHC Addresses Social Determinants of Health through Health & Wellbeing Programs" reports will also be circulated to the Board.		
2.3 Motion Carried: That the Governance Committee minutes of November 13, 2018 are approved as amended.	Motion Made By: Jane Joris	Motion Seconded By: Nicci McCann
It was noted that quorum was met.		
2.4 Motion Carried: That the Resources Committee minutes of November 13, 2018 are approved as amended.	Motion Made By: Gus Mumby	Motion Seconded By: Lori Veroude
Robin explained the documents that we have submitted to WSIB as part of the audit. HR Policy #9 – Jean will forward her comments to Mac. HR Policy #13 – the word marijuana will be replaced with cannabis. Robin reviewed highlights of the Q2 statement with the Board.		
2.5 Motion Carried: That the Executive Committee minutes of November 19, 2018 are approved as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Jean Dorey

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
	<u>Staff Survey Report.</u> This is included for information only.	

<u>Kettle Point Health Services Protocol Agreement.</u> The agreement was included for the Board to review and discussion was held.		
Motion Carried: That the Board approves the President to sign the Kettle Point Health Services Protocol Agreement as presented.	Motion Made By: Jane Joris	Motion Seconded By: Stewart Burberry
<u>Q2 Report – Core.</u> This is included for information only.		
<u>Health Links Q2</u> This is included for information only.		
<u>Organizational Chart.</u> This is included for information only.		
<u>HR Policy 9.0 Safe Work Practices</u> This is deferred for review by Occupational Health & Safety Committee.		
<u>HR Policy 13.0 Fitness for Duty, Drugs & Alcohol</u> It was discussed to change the word 'marijuana' to 'cannabis'.		
Motion Carried: that the Board accepts HR Policy 13 Fitness for Duty, Drugs & Alcohol as amended.	Motion Made By: Jean Dorey	Motion Seconded By: Carol Columbus

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	<ul style="list-style-type: none"> Kathy said that we are training this week with our new Telus EMR. Our go live date is December 3rd and 4th. Appointments will be 1-hour in length for 4-6 weeks while staff learn the new product. Kathy noted this was a tremendous amount of work for the Data Management Team Lead to create work flows for the sector. Age Friendly Sarnia. Kathy explained the committee and that she was invited to attend a meeting at Public Health. Kathy provided an update.
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Jean Dorey
		Motion Seconded By: Carrie McEachran

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.1	<u>Inclusive Leadership Module # 1</u>	Module #1 of the Inclusive Leadership in Governance Course was viewed by the Board and discussion followed on inclusive leadership. We will follow-up with module #1 at the next meeting before moving to module #2. It was discussed to have Governance Committee review the tools and bring a suggestion back to the Board.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
5.1	There were no items for Quality Improvement.	
Action:		Assigned to:
		Target Date:


Item #	Agenda Item	Discussion Highlights
6.0	New Business	
6.1	<u>Update on ESC LHIN Governance Advisory Council Meeting.</u> Mac and Kathy attended the Governance Advisory Council meeting recently. Mac provided a summary of the meeting where the LHIN presented their strategic direction.	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	New Business	
6.2	<u>Alliance Webinar – Changes in the Health System.</u> Mac provided an update on the webinar hosted by the Alliance for Healthier Communities. Information included: <ul style="list-style-type: none"> - Transfer payment agencies need to show they are operating efficiently. - Meeting with the Minister of Health: ending hallway medicine, low income seniors' dental program, - Dr. Devlin – team care model as a solution for high needs clients - Integrated served delivery – sub-region service is here to stay - Expectations for LHIN to collaboration across mental health & addictions, community health - We are part of the solution to ending hallway medicine. We know how to provide services to the highest needs in the community 	
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	
Jean – rural health advisory committee is meeting November 29 th . They meet quarterly. <ul style="list-style-type: none"> - Won't be at January & February meetings. Kathy – circulated a sympathy card for Mary Feniak who passed away last week. She was instrumental on the steering committee for West Lambton. Mac – updated the Board on Bill Davidson. We'll continue to keep in touch with Bill.		

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
	There were no in-camera items.	
Action:		Assigned to:
		Target Date:

Agenda Item #10.0	
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Jean Dorey
Meeting adjourned at 7:40 PM.	



Mac Redmond, Chair



Laurie Minelly, Recorder

Next Board Meeting	Tuesday, January 22, 2019 at 5:30 PM Crozier Hall - Forest
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