

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, November 28, 2017
6:00 PM – 8:00 PM
Crozier Hall - Forest

Attendees:	Pam Atkinson	Stewart Burberry	Jean Dorey	Marja George	Krista McCann	Bill Davidson
	Carrie McEachran	Gus Mumby	Mac Redmond	Lori Veroude	Emily Fortney-Blunt	Jane Joris
Staff	Kathy Bresett	Robin Page	Lisa Kingdon			
Recorder	Laurie Minielly					
Regrets:						
Guests:	Isla Bergenhus, Leah Willemse & Dr. Sonja Burgel					

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 6:00 PM. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation. Approval of Agenda. Addition to Agenda: Declaration of Conflict of Interest. There was no declaration of conflict of interest. Quorum Status. Quorum was met according to the by-laws. Dr. Sonja Burgel and Leah presented to the Board on continuity of care and why it's important to the patient. They noted that clients of North Lambton CHC are assigned to a Most Responsible Provider (MRP), but that the team approach is still maintained. The Board members indicated the presentation was very informative and helpful in understanding the CHC model of care.
Action:		Assigned to:
Motion Carried: That the Board approves the agenda, as presented.		Motion Made By: Gus Mumby
		Motion Seconded By: Stewart Burberr40y

Dr, Burgel and Leah left at 6:40PM

Item #	Agenda Item	Discussion Highlights	
2.0	Minutes of Previous Meetings		
2.1	Motion Carried: That the Board of Directors minutes October 24, 2017 are approved as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Stewart Burberry
2.2	Motion Carried: That the Governance Committee minutes November 21, 2017 are approved as presented.	Motion Made By: Jean Dorey	Motion Seconded By: Bill Davidson
	Gus asked about 10.2 Develop a Health Equity Charter. Kathy noted that we, as a Board, have adopted the AOHC Health Equity Charter and part of our strategic plan was to develop our own Health Equity Charter.		
2.4	Motion Carried: That the Quality Performance Committee minutes of November 21, 2017 are approved as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Emily Fortney-Blunt
6.1	Client Record Audit – action items included demographic items i.e. phone numbers etc., flow sheet improvement.		
5.1	Opening Doors was for an expansion to the rural area.		
2.5	Motion Carried: That the Resources Committee minutes of November 21, 2017 are approved as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Pam Atkinson

Item #	Agenda Item	Discussion Highlights	
2.6	Business Arising from the Minutes		
	<u>Update on LHIN / KP Meeting</u> Information. Mac, Jean and Kathy will meet to refine the agreement with Kettle & Stony Point Health Services. Their work will be reviewed by the Governance Committee and forwarded to the Board at the January 2018 meeting.		

Item #	Agenda Item	Discussion Highlights	
2.6	Business Arising from the Minutes		
	<u>Compensation Update</u>		
	Motion Carried: That the Board approves the revised North Lambton CHC Wage Grid 2017/2018.	Motion Made By: Gus Mumby	Motion Seconded By: Lori Veroude

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
	<u>Compensation Update</u>	
Motion Carried: That the Board endorses staff to apply the new wage grid to staff positions using the compensation funds as directed by the Ministry of Health as detailed in Compensation Plan, Year 2.		Motion Made By: Gus Mumby
		Motion Seconded By: Pam Atkinson

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
	<u>Quarter 2 (Q2) Financial Statements</u>	
		The Q2 financial statements are for information only.

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	
	Kathy reviewed the ED Report noting some highlights: <ul style="list-style-type: none"> • Team Leaders met on November 23rd to work on their work plan, develop a Health Equity framework, staff survey recommendations. We also reviewed partnership strategy and we will develop criteria for our partners, do an inventory of partners to determine if they meet our Health Equity framework. • The provincial AOHC Health Equity charter was adopted by each board; we will adopt our own. • There are only 7 Health and Wellbeing grants - it will be competitive to get money. Our provincial group is looking to apply for some funding to share our Health Equity learnings with other partners. We're also looking to partner with Lambton Public Health to apply for funding for LGBT. • We met with St. Child & Youth to develop a LGBT program where they would provide counselling, we would look after hormone replacement, • Surge planning for flu season – LHIN driven and BWH, LTC homes are involved. • Kathy noted there will be funding for NORCs – Natural Occurring Retirement Communities • Kathy circulated a description of the Poverty Simulation program. We will have a few spots allocated in the spring. • Rural Health Symposium in Markdale on November 30th – Kathy is not able to attend. Jeff Yurek will be in attendance to discuss rural care. 	
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Gus Mumby
		Motion Seconded By: Carrie McEachran

Item #	Agenda Item	Discussion Highlights
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4.0	Board Development
4.1	There were no items for Board Development.
Action:	Assigned to:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
5.1	Quality Issues and Indicators for 2018/19 QIPs Kathy said this is just a snapshot from HQO of what they will be looking for in QIP plans for 2018/19. Items are defined as either mandatory, priority or additional.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	There were no items for Board Development.	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	
		<p>Gus – shared article on diversity written by Deloitte.</p> <p>Mac – reminder of webinar tomorrow at 6:00 PM on Board diversity with a health equity lens</p> <p>Laurie – reminder of Staff/Board Christmas Party on December 8th. Please let me know by December 1st if you are able to attend.</p> <p>Marja – community kitchen tonight was sold out. There was a boot give away tonight. Community kitchens are held the last Tuesday of each month.</p> <p>Jean – attended rural advisory board meeting in Petrolia this afternoon. Jean provided a summary of the meeting:</p> <ul style="list-style-type: none"> • Julia Oosterman, Chief of Communications & Public Affairs is facilitator • LHIN is taking applications for representative from Lambton County to be on advisory board. • CEEH – working on phasing in plan of updating & adding to hospital – for up to 20 years. Phase 1 has been okayed. ER to be updated. • Unnecessary visits to ER Sarnia – CEO noted a strategy in place to divert people to not go to ER • Psychiatric services were discussed • Opioid addictions – 6 beds to be added to BWH in 2018 • Central Lambton FHT received sessional long-term funding for psychiatrist • London Diagnostic is looking into buying the rosters of physicians in London/Middlesex who are retiring, but there is no word if that is happening in Sarnia/Lambton. • OTN clinics (e.g. clinic on Murphy Road) – conflict of interest if run by a pharmacy; person on-site does not have medical training, policy of BWH is improved access to primary care over walk-in clinics.


Jane – thanks for offering the ICS training. It's very good.

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
8.1	There were no items for in-camera.	
Action:		Assigned to:
		Target Date:

Agenda Item #10.0	Discussion Highlights:	
Adjournment		
Motion Carried: That the meeting be adjourned.		Motion Made By:
		Jean Dorey
Meeting adjourned at 7:30 PM.		



 Mac Redmond, Chair



 Laurie Minielly, Recorder

Next Board Meeting	Tuesday, January 23, 2018 at 6:00 PM Crozier Hall - Forest
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