

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, September 26, 2017
6:00 PM – 8:00 PM
Crozier Hall - Forest

Attendees:	Pam Atkinson	Stewart Burberry	Bill Davidson	Jean Dorey	Marja George	
	Krista McCann	Carrie McEachran		Gus Mumby	Mac Redmond	
Staff	Kathy Bresett	Robin Page	Bel Jamieson			
Recorder	Laurie Minielly					
Regrets:	Jane Joris	Lori Veroude	Emily Fortney-Blunt			
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 6:05 PM. Approval of Agenda and Consent Agenda Items. Addition to Agenda: 8.2 Community Health Week Declaration of Conflict of Interest. There was no declaration of conflict of interest. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. The North Lambton Community Health Centre acknowledges the Anishinaabe Peoples as the traditional custodians of this land on which we live and work.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
2.0	Approval of Agenda	
Motion Carried: That the Board approves the agenda, including the consent agenda, as amended.		Motion Made By: Gus Mumby
		Motion Seconded By: Marja George
Motion Carried: The Board of Directors approves the consent agenda items:		
3.1	Minutes of Board of Directors meeting of August 29, 2017 meeting;	
3.2	Minutes of Quality Performance meeting of September 19, 2017;	
3.3	Minutes of Resources meeting of September 19, 2017	

3.4 Minutes of Governance meeting of September 20, 2017		

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.1	<u>Health Promotion Report</u>	This was included for information only.

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.2	<u>Quality Performance Work Plan</u>	
Motion Carried: That the Board accepts the Quality Performance Committee 2017-2018 Work Plan as presented.		Motion Made By: Marja George
		Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.3	<u>Quality Performance Committee Mandate & Membership</u>	
Motion Carried: That the Board accepts the Quality Performance Committee Membership & Mandate as presented.		Motion Made By: Stewart Burberry
		Motion Seconded By: Marja George

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.4	<u>Resources Work Plan</u>	
Motion Carried: That the Board accepts the Resources Committee 2017-2018 Work Plan as presented.		Motion Made By: Gus Mumby
		Motion Seconded By: Nikki McCann

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.5	<u>Resources Committee Mandate & Membership</u>	
Motion Carried: That the Board accepts the Resources Committee		Motion Made By: Gus Mumby
		Motion Seconded By: Stewart Burberry

Membership & Mandate as presented.		
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Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.6	<u>Board Calendar</u>	
Motion Carried: That the Board accepts the Board Calendar as presented.		Motion Made By: Jean Dorey Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.7	<u>Governance Work Plan</u>	
Motion Carried: That the Board accepts the Governance Committee 2017-2018 Work Plan as presented.		Motion Made By: Jean Dorey Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.8	<u>Governance Committee Mandate & Membership</u>	
Motion Carried: That the Board accepts the Governance Committee Membership & Mandate as presented.		Motion Made By: Jean Dorey Motion Seconded By: Marja George

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.9	<u>Consent Agenda</u> Mac noted that by discontinuing the Consent Agenda, this would allow for more discussion especially with new members. Jean noted that the Governance Committee discussed and agreed that the Chairs of the Committee would give a summary of motions from their respective Committee.	
Motion Carried: That the Board agrees to discontinue the Consent Agenda and that it will be reviewed by the Governance Committee in May.		Motion Made By: Stewart Burberry Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
5.0	Report from Executive Director	<ul style="list-style-type: none"> Kathy noted that we are hosting a workshop on Trauma & Violence Informed Care on October 12th. We have extended an invitation to CAS and St Clair Child & Youth. We are also inviting KSPHS. Kathy noted the workshop is being videographed. Kathy included a Health Equity chart for information. This will help with our framework. There will be more information coming and a Board education session is planned in the future. Kathy discussed the EQUIP report. The MOH is looking at the Dementia Strategy and Kathy was asked to talk to the AOHC Policy Lead for Health Promotion about the Dementia Strategy. Kathy provided an update on Health Links. She noted that Beth Dulmage has just been hired by the LHIN as a Regional Rep.
Action:		Assigned to:
		Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Marja George
		Motion Seconded By: Gus Mumby

Pam arrived at 6:30 PM during discussion on the Dementia Strategy.

Carried arrived at 6:33 PM during Health Link discussion

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	<u>Healthy Kids Video</u>	The Healthy Kids Video was shown.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.2	<u>We Are Still Here Video</u>	This video was funded by the Justice & Reconciliation Fund through the United Church of Canada. Marja shared information on her four grandparents who were survivors of residential schools.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Quality Improvement	
		There were no items for Quality Improvement.

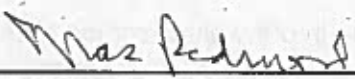
Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.1	<u>Committee Meeting Schedule</u>	The Board discussed a new proposed time schedule for the third Tuesday of each month: Governance: 3:00 PM – 4:15 PM Quality Performance: 4:30 PM – 5:45 PM Resources: 6:00 PM – 7:15 PM
Action:		Assigned to:
Motion Carried: That the Board approves the meeting schedule as discussed.		Motion Made By: Pam Atkinson
		Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.2	<u>Community Health and Wellbeing Week</u>	Bel said Community Health and Wellbeing Week is October 16 – 20. This year the theme is Health Equity. Centres are encouraged to contact their MPPs and our MPPs will be invited to attend our Community Engagement Group meetings on October 19 th . We are going to send a proclamation to Lambton Shores Council and Sarnia Council to recognize Community Health & Wellbeing Week. We are going to be putting our activities on social media. We are having a volunteer fair on October 12 th and information will be in our waiting rooms about Community Health & Wellbeing Week.
Action:		Assigned to:

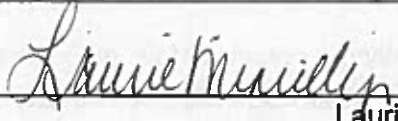
Item #	Agenda Item	Discussion Highlights
9.0	Round Table	
<p>Stewart – enjoyed the presentations tonight.</p> <p>Nikki – just finished the Indigenous Cultural Competency training and learned a lot. She noted that more Indigenous classes are being offered in high schools.</p> <p>Marja – September 29th is orange shirt day to recognize residential school survivors. They also promote anti-bullying.</p> <p>Gus – hasn't heard from the AOHC about the modules he was to review.</p> <p>Kathy – it will be our role to educate people as we become educated on health equity.</p> <p>Pam – can she get the links to the videos to share at her workplace. Laurie will send the links.</p>		

Item #	Agenda Item	Discussion Highlights
10.0	In-Camera Business	
10.1	Board of Directors In-Camera Minutes – August 29, 2017	
10.2	Governance Committee In-Camera Minutes – September 20, 2017	
10.3	Protected Information	
Motion Carried: That the Board moves in-camera to approve the minutes as listed and to discuss a protected information item.		
The Board was in-camera at 7:35 PM.		Motion Made By: Jean Dorey
		Motion Seconded By: Gus Mumby
Motion Carried: That the Board arises from in-camera and that the Chair rise and report.		
The Board was in open session at 7:45 PM and the Chair noted the minutes were approved as listed and a protected information item was discussed and there is nothing to report.		Motion Made By: Jean Dorey
		Motion Seconded By: Gus Mumby

Agenda Item #	Discussion Highlights:
Adjournment	
Motion Carried: That the meeting be adjourned.	Motion Made By: Marja George
Meeting adjourned at 7:55 PM.	



 Mac Redmond, Chair



 Laurie Minielly, Recorder

Next Board Meeting	Tuesday, October 24, 2017 at 6:00 PM Crozier Hall - Forest
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