

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, October 24, 2017
6:00 PM – 8:00 PM
Crozier Hall - Forest

Attendees:	Pam Atkinson	Stewart Burberry	Jean Dorey	Marja George	Krista McCann	
	Carrie McEachran	Gus Mumby	Mac Redmond	Lori Veroude		
Staff	Kathy Bresett	Robin Page	Lisa Kingdon			
Recorder	Laurie Minielly					
Regrets:	Bill Davidson	Emily Fortney-Blunt	Jane Joris			
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 6:00 PM. Approval of Agenda. Addition to Agenda: Declaration of Conflict of Interest. There was no declaration of conflict of interest. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Anishnaabeg who were signatories to the Huron Tract Treaty #29, specifically the First Nations of Kettle and Stony Point, and Aamjiwnaang First Nation.
Action:		Assigned to:
Motion Carried: That the Board approves the agenda, as presented.		Motion Made By: Stewart Burberry
		Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights
2.0	Minutes of Previous Meetings	

2.1 Motion Carried: That the Board of Directors minutes September 26, 2017 are approved as presented.	Motion Made By: Mac Redmond	Motion Seconded By: Gus Mumby
2.2 Motion Carried: That the Executive Committee minutes September 26, 2017 are approved as presented.	Motion Made By: Jean Dorey	Motion Seconded By: Gus Mumby
Mac noted that he is working with staff on the Communications Report.		
2.3 Motion Carried: That the Governance Committee minutes of October 17, 2017 are approved as presented.	Motion Made By: Jean Dorey	Motion Seconded By: Carrie McEachran
It was noted that the Committee discussed membership in the Canadian Association of Gift Planning and agreed if North Lambton CHC were to decide to be a member of such an organization, the Centre would take out the membership in its name.		
2.4 Motion Carried: That the Quality Performance Committee minutes of October 17, 2017 are approved as presented.	Motion Made By: Stewart Burberry	Motion Seconded By: Marja George
It was noted that one of our staff, Janet Wilpstra, received a national award from Diabetes Canada for her exemplary service to our clients.		
2.5 Motion Carried: That the Resources Committee minutes of October 17, 2017 are approved as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Lori Veroude
Marja asked about the TPA funding and if Kettle Point was notified about the change. Robin said the email was sent to the LHIN. Robin clarified that the LHIN now says whomever has an MSAA should be providing the required data.		

Item #	Agenda Item	Discussion Highlights
2.6	Business Arising from the Minutes	
	<u>Board Self-Evaluation Survey</u>	Jean noted that the survey was revised to make it easier to complete, it is now rated on a scale of 1-3 instead of 1-5. A section for comments has also been included to point out concerns that can be considered for action.
	Motion Carried: That the Board of Directors accepts the Board Self-Evaluation Survey.	Motion Made By: Jean Dorey Motion Seconded By: Stewart Burberry

Item #	Agenda Item	Discussion Highlights
3.0	Report from Executive Director	Kathy reviewed the ED Report noting some highlights: <ul style="list-style-type: none"> EMR Update – the roll out will be discussed tomorrow at the ED meetings; we will be one of the first sites to go in April 2018. Kathy is meeting with Jennifer Mackey on November 3rd. She is the new sub-region director.

	<ul style="list-style-type: none"> Kathy suggested adding Health Links to the Board Education calendar. There was discussion on Health Links membership and SHIIP (data tool). Kathy also noted that the Health Links Case Manager resigned; that position is being posted. Opioid strategy initial meeting attended by Kathy and Dr. Burgel. One significant finding was the high number of babies who are born addicted. Kathy provided a summary of the meeting. 	
Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Carrie McEachran	Motion Seconded By: Marja George

Item #	Agenda Item	Discussion Highlights
4.0	Board Development	
4.1	<u>Gender Diversity</u>	The Board reviewed the gender diversity module from Rainbow Health Ontario. This will be circulated to the Board.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
5.0	Quality Improvement	
		There were no items under quality improvement.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	<u>ED Performance Review Process</u>	The report on streamlining the ED Performance Review provided by the Executive Committee, including four recommendations, was circulated for review of the Board. The Board discussed having staff input into the review, not annually, but on a regular basis. The review this year will focus on goal setting. All agreed with the new process. Executive will prepare revised documents and update policies for the Board's review.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	

6.2	<u>New LHIN Board Director</u> Correspondence from the LHIN notes that Susan Martin has joined the Erie St. Clair LHIN Board.		
Action:	Assigned to:	Target Date:	

Item #	Agenda Item	Discussion Highlights
7.0	Round Table	
		<p>Carrie – update on The Hub; RFP from MOH & Ministry of Child & Youth Services would mean sustainable funding for The Hub if they were successful. Carrie said she has met with CHMA and St. Clair Child & Youth. Th deadline is in two months.</p> <p>Lisa – updated the Board with her role at the Centre as an RN and Clinical Co-ordinator. Kathy noted that this is a huge role that Lisa and Jana provide.</p> <p>Kathy – Volunteer Christmas Party on November 29th at Camlachie Community Centre. The Board is invited to attend.</p> <p>Nikki – spoke on the issues in developmental service sector such as lack of funding and agencies having to say no <u>to requests for care</u>. There are children aged 19 living in a group home. Some have FASD, etc. There are gaps in services and questions about who should be funding i.e. MOH or ComSoc. There is no baseline funding for agencies who are not mandated.</p> <p>Jean – Board to Board report that was circulated to everyone. Jean highlighted the following:</p> <ul style="list-style-type: none"> - Rebranding of the AOHC. Kathy said that this will be discussed at the ED meetings this week and she will have more information next month. - LHINs are working on sub-region planning. This varies across the LHINs. - Provincial Election June 7, 2018 – AOHC is starting to work on an "ask package" for presentation to each of the provincial parties. - AOHC AGM 2017 – resolution for all to take ICC training. Kathy said this is available and we can pay for Board members. Cost is \$250.00. The LHIN has some funded seats available and are recommend Board members take it. Information will be sent out to the Board with a description. - Annual Conference is June 13 & 14th, 2018 - Mac noted there is a portal for board members. Laurie will investigate. <p>Marja – teaching lodge tomorrow (October 25th) at 5:30 PM. Anyone is welcome to attend. They will let you know what services are available for anyone. It's a promotion of wellness.</p>

Item #	Agenda Item	Discussion Highlights
8.0	In-Camera Business	
8.1	Board of Directors In-Camera Minutes – September 26, 2017	
8.2	Governance Committee In-Camera Minutes – October 17, 2017	
Action:	Assigned to:	Target Date:
Motion Carried: That the Board moves in-camera to approve the minutes as listed.	Motion Made By: Gus Mumby	Motion Seconded By: Stewart Burberry
The Board was in-camera at 7:20 PM.		

Motion Carried: That the Board arises from in-camera and that the Chair rises and reports.	Motion Made By: Marja George	Motion Seconded By: Pam Atkinson
The Board was in open session at 7:23 PM. The Chair reported that the minutes, as listed, were approved and there is nothing to report.		

Agenda Item #10.0 Adjournment	Discussion Highlights:	
Motion Carried: That the meeting be adjourned.	Motion Made By: Jean Dorey	
Meeting adjourned at 8:00 PM.		

Mac Redmond

 Mac Redmond, Chair

Laurie Minielly

 Laurie Minielly, Recorder

Next Board Meeting	Tuesday, November 28, 2017 at 6:00 PM Crozier Hall - Forest
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