

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, August 29, 2017
6:00 PM – 8:00 PM
Crozier Hall - Forest

Attendees:	Pam Atkinson	Stewart Burberry	Bill Davidson	Jean Dorey	Emily Fortney-Blunt	Marja George
	Jane Joris	Krista McCann	Gus Mumby	Mac Redmond	Lori Veroude	
Staff	Kathy Bresett					
Recorder	Laurie Minielly					
Regrets:	Carrie McEachran	Robin Page				
Guests:						

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> Mac called the meeting to order at 6:00 PM. Approval of Agenda and Consent Agenda Items. Addition to Agenda: Item 8.4 Update from Meeting with GBACHC Declaration of Conflict of Interest. There was no declaration of conflict of interest. Quorum Status. Quorum was met according to the by-laws. Territorial Acknowledgement.
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
2.0	Approval of Agenda	
Motion Carried: That the Board approves the agenda, including the consent agenda, as presented.		Motion Made By: Gus Mumby
		Motion Seconded By: Stewart Burberry
Motion Carried: The Board of Directors approves the consent agenda items: 3.1 Minutes of Board of Directors meeting of June 27, 2017 meeting;		

3.2	Minutes of Board Organizational meeting of June 29, 2017;		
3.3	Minutes of Board Orientation meeting of August 21, 2017		

Item #	Agenda Item	Discussion Highlights	
4.0	Business Arising from the Minutes		
4.1	<u>Lease for Keelan's Space</u>	Kathy noted that we currently have two leased spaces for Chronic Disease programs (429 Exmouth Street and 186 Essex Street). An opportunity has come up with Rapids FHT for a joint space. The space is at 455 Christina Street (in the former Keelan's building). It has parking and we have approximately 2500 square feet. Computers and a telephone system will need to be purchased. An email was sent to the Executive Committee on July 18, 2017 seeking approval to proceed with leasing space, which was approved by Executive.	
Motion Carried: That the Board ratifies the actions of the Executive Committee regarding the lease of space.		Motion Made By: Jean Dorey	Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights	
5.0	Report from Executive Director	<ul style="list-style-type: none"> We are looking to start ultrasound October 1st. The DICOM (Digital Imaging and Communications in Medicine) program has been installed. The company has hired an ultrasound technician who starts on September 5th. Administration support was trained today. We receive a percentage of the ultrasounds. This will be a community ultrasound service. We are planning to have an NP at Watford starting on Monday, September 11th. There is a slight delay with the move in day of COPD/CRP program to September 27th. ICC training (Indigenous Cultural Competency) is rolling out to other health care workers. SOAHAC is looking after registration. Cost is approximately \$250 per seat. There is an 8-week suicide support group in collaboration with Rapids FHT to start in September. We have arranged a tour with Dr. Tom Freeman from Schulich Group for NLCHC to be a rural resident site. Kathy attended the stocktake meeting at BWH with the LHIN. The sub-regions will now be known as "communities of care". Mental health and suicide prevention will be a priority. Long Term care beds will be funded. Digital health is coming. There will be an integrated care team for First Nations. There will be money for end of life strategies, opioid strategies. Kathy listed some of the priorities that were discussed. Health equity education for staff will be done this fall. Community paramedics. This is a program just starting where paramedics will check in on people who have been identified as high users. Four paramedics have been trained as care managers. This program was rolled out in Chatham. The Ambulance Act is also being changed to give the paramedics a directive to triage calls and take to primary care instead of emergency departments which is strongly opposed by the municipalities. PS Suites will be rolled out – there are vouchers on line for providers to give coupons instead of samples of medications. CHCs have all agreed to turn off this feature. 	

	<ul style="list-style-type: none"> We have been picked as a Tim Hortons charity for smile cookies for the week of September 11th to 17th. This is at the Forest location, only. 	
Motion Carried: That the Board approves the Executive Director report as presented.	Motion Made By: Gus Mumby	Motion Seconded By: Marja George
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
6.0	Board Development	
6.1	<u>Healthy Kids Video</u>	This will be deferred to September Board meeting.
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
7.0	Quality Improvement	
		There were no items for Quality Improvement.

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.1	<u>Committee Meeting Schedule</u>	The Board agreed for the following monthly meeting schedule for Committees: Quality Performance: 4:00 PM – 5:15 PM on the third Tuesday Resources Committee: 5:30 PM – 6:45 PM on the third Tuesday Governance Committee: 8:30 AM – 9:45 AM on the third Wednesday
Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the meeting schedule as discussed.	Motion Made By: Gus Mumby	Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.2	<u>Volunteer Committee Members</u>	Mac noted that we have recruited three people who have agreed to sit on the Committees as volunteers. The three are: Christine Murphy, Paulette Thompson and Carol Columbus. It was discussed and agreed to trial the three volunteer positions for one year.

Action:	Assigned to:	Target Date:
Motion Carried: That the Board approves the Volunteer Committee members for one year.	Motion Made By: Gus Mumby	Motion Seconded By: Jane Joris

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.3	<p><u>Elimination of Consent Agenda</u> Mac noted that with the addition of a new committee, he is proposing to eliminate the "Consent Agenda" to allow a more thorough discussion of all the minutes. It was suggested to refer to the Governance Committee for further discussion.</p>	
Action:	Assigned to:	Target Date:
Motion Carried: That the Board refers this discussion to the Governance Committee for review.	Motion Made By: Jean Dorey	Motion Seconded By: Marja George

Item #	Agenda Item	Discussion Highlights
8.0	New Business	
8.4	<p><u>Update on Meeting with GBACHC</u> Kathy noted that she, Jean and Mac attended a meeting with Grand Bend and Area CHC on Monday with their Chair, Vice Chair and ED for discussion on how the two Boards could work together.</p> <p>Mac noted the intent was to meet to identify gaps in the North Lambton area that they could take to the LHIN, ask for funding, etc. and to take the lead. Kathy and Cate Melito (ED at Grand Bend) will identify some items to present a business case to the LHIN.</p> <p>Jean noted that now is a good time, with the changes coming in health care, to be collaborating with Grand Bend.</p>	
Action:	Assigned to:	Target Date:

Item #	Agenda Item	Discussion Highlights
9.0	Round Table	
<p>Nikki – halfway through ICC training. Very enlightening. Jane – the dentist in Watford has announced his retirement. A married couple will be coming in his place to provide dental services. Kathy – letter of thanks from Ron George for our contribution to his open house. - Letter of thanks from Sue Sutherland for the planter provided by NLCHC at the time of her spouse's passing Gus – reviewed Module 2 of AOHC Board Diversity. Module 3 and 4 will be reviewed shortly. Marja – asked to be on the Band agenda to forward the territorial acknowledgement to the Band for</p>		

confirmation and information.

- Funding through the Healthy Aging at Home – Marja will be on the Committee. Focus is healthy aging at home with inclusion and diversity.
- Last week in Stony Point was a Unity Gathering to strengthen the bond between Kettle Point & Stony Point communities. Marja will let us know of upcoming opportunities for teaching and learning.

Jean – there is a play at Blythe about lpperwash. There are some tickets available.

- Suggested that Board meetings be the 4th Tuesday instead of the last Tuesday.


MOVED by Jean Dorey seconded by Pam Atkinson that the all Board meetings be moved to the fourth Tuesday, monthly, at the same time. **CARRIED.**

Item #	Agenda Item	Discussion Highlights
10.0	In-Camera Business	
10.1	Protected Information	
Motion Carried: That the Board moves in-camera to discuss protected information.		
		Motion Made By: Gus Mumby
		Motion Seconded By: Jane Joris
The Board was in-camera at 7:27 PM.		
Motion Carried: That the Board arises from in-camera and that the Chair rise and report.		
		Motion Made By: Jean Dorey
		Motion Seconded By: Marja George
The Board was in open session at 7:55 PM and the chair noted there was nothing to report.		

Agenda Item #	Discussion Highlights:
Adjournment	
Motion Carried: That the meeting be adjourned.	
Motion Made By: Jean Dorey	
Meeting adjourned at 7:55 PM.	



 Mac Redmond, Chair



 Laurie Minielly, Recorder

Next Board Meeting	Tuesday September 26, 2017 at 6:00 PM Crozier Hall - Forest
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