

North Lambton Community Health Centre
Board of Director Minutes

Tuesday, June 27, 2017
6:00 PM – 8:00 PM
Crozier Hall - Forest

Attendees:	Pam Atkinson	Stewart Burberry	Bill Davidson	Marja George	Jane Joris	Krista McCann
	Carrie McEachran	Gus Mumby	Christine Murphy	Mac Redmond	Sue Sutherland	
Staff	Kathy Bresett	Robin Page				
Recorder	Laurie Minielly					
Regrets:	Jean Dorey					
Guests:	Chris Dowding, Deloitte					

Item #	Agenda Item	Discussion Highlights
1.0	Call to Order	<ul style="list-style-type: none"> • Mac called the meeting to order at 6:00 PM. • Approval of Agenda and Consent Agenda Items. Addition to Agenda: • Declaration of Conflict of Interest. There was no declaration of conflict of interest. • Quorum Status. Quorum was met according to the by-laws. • Chris circulated copies of the audit results to the Board for review. He thanked Robin and her team for their assistance in the audit. He spoke on cyber fraud and the risk to small organizations and gave an example of organizations in London who were victims of ransomware. Chris circulated copies of the financial statement to the Board for review.
Action:		Assigned to:
Motion Carried: That the Board recommends the audited financial statements be forwarded to the membership for approval at the Annual General Meeting.		Motion Made By: Carrie McEachran
		Motion Seconded By: Stewart Burberry

Carrie arrived at 6:15 PM during the audit report.

The Board went in camera at 6:28 PM to discuss the audit report. Kathy, Robin and Laurie left the room. The Board was in open session at 6:30 PM. Chris left meeting at 6:30 PM. The President reported there was no action to report following the in-camera session.

Item #	Agenda Item	Discussion Highlights	
2.0	Approval of Agenda		
Motion Carried: That the Board approves the agenda, including the consent agenda, as presented.		Motion Made By: Jane Joris	Motion Seconded By: Pam Atkinson
Motion Carried: The Board of Directors approves the consent agenda items:			
3.1	Minutes of Board of Directors meeting of May 30, 2017 meeting;		
3.2	Minutes of Quality Performance Committee meeting of June 20, 2017;		
3.3	Minutes of Executive Committee meeting of June 20, 2017		
3.4	Minutes of Resources Committee meeting of June 20, 2017		

Item #	Agenda Item	Discussion Highlights	
4.0	Business Arising from the Minutes		
4.1	<u>Board Self-Evaluation Follow-up</u> This was included for review.		
Motion Carried: That the Board approves proposed changes to the Board Self-Evaluation.		Motion Made By: Gus Mumby	Motion Seconded By: Bill Davidson

Item #	Agenda Item	Discussion Highlights	
4.0	Business Arising from the Minutes		
4.2	<u>In-Camera Meeting Policy</u> This was revised to make the reasons to go in-camera consistent between the policy and the appendix.		
Motion Carried: That the Board accepts the In-Camera Meeting Policy as presented.		Motion Made By: Marja George	Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights	
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4.0	Business Arising from the Minutes
4.3	<u>Nominating Committee Report</u> This was included for review.

Item #	Agenda Item	Discussion Highlights
4.0	Business Arising from the Minutes	
4.4	<u>Traditional Territory Acknowledgement</u> Mac noted that the acknowledgement is recited at the County Council meetings, the AOHC and now the Lambton-Kent District School Board and is suggesting that we begin reciting it at Board meetings. Marja will confirm the wording. Mac noted that we will use this wording at the AGM.	
Motion Carried: That the Board agrees with reciting the Traditional Territory Acknowledgement prior to each Board meeting.		Motion Made By: Marja George
		Motion Seconded By: Gus Mumby

Item #	Agenda Item	Discussion Highlights
5.0	Report from Executive Director	
	<ul style="list-style-type: none"> • Kathy provided an update on her meeting with CMHA & the LHIN to discuss the SLICC project and to confirm that CCAC is out of the project now that they have amalgamated with the LHIN. She also noted that the job titles have changed to LHIN Care Coordinators; they are no longer CCAC Care Coordinators. • She also provided provincial updates: <ul style="list-style-type: none"> ○ There is a guidance document is being created to be released in July that will integrate care co-ordination into primary care. ○ Naloxone kits will be coming to CHCs in conjunction with the opioid strategy. ○ MSAA refresh starts in the fall. ○ MOHLTC has reached out to the AOHC regarding providing primary health care for provincial correctional facilities. They are not only interested in in-house service, but connecting for warm hand-offs once inmates are released to the community. ○ Auditor General review is completed and the report looks good for CHC sector. ○ Compensation funding is pending and the estimated organization details are expected over the summer. • We have received a donation from the Sarnia Community Foundation of \$14,300 to be used to for CRP equipment. A letter of thanks will be sent to the Sarnia Community Foundation. 	
Motion Carried: That the Board approves the Executive Director report as presented.		Motion Made By: Bill Davidson
		Motion Seconded By: Gus Mumby
Action:		Assigned to:
		Target Date:

Item #	Agenda Item	Discussion Highlights
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6.0	Board Development		
	There were no items for Board Development.		
Action:	Assigned to:	Target Date:	

Item #	Agenda Item	Discussion Highlights	
7.0	Quality Improvement		
	There were no items for Quality Improvement.		

Item #	Agenda Item	Discussion Highlights	
8.0	New Business		
8.1	<u>AOHC Update</u>	A Conference update from the President was included for review. Mac urged Board members who have not attended a Conference, to take the opportunity. Gus noted it makes everything we do more understandable.	
Action:	Assigned to:	Target Date:	

Item #	Agenda Item	Discussion Highlights	
8.0	New Business		
8.2	<u>AGM Update</u>	The AGM is Thursday, June 29 th . There is an 10 th Anniversary Open House at West at 2:00 PM – 4:00 PM. The AGM will start at 5:00 PM.	
Action:	Assigned to:	Target Date:	


Item #	Agenda Item	Discussion Highlights	
9.0	Round Table		
	<p>Carrie – provided an update on the Hub; they are not moving. More discussions will take place.</p> <p>Kathy – thank you card from Gavin</p> <ul style="list-style-type: none"> - Thank you from Cathy Hampshire, Principal at Kettle Point School for afterschool program <p>Gus – AOHC module for inclusive leadership. Gus reviewed Module 1 and summarized for the Board.</p> <p>Christine – this is her last Board meeting.</p> <p>Marja – KSP Annual Pow Wow is July 8th and 9th. Grand Entry is 1:00 PM on July 8th and 12:00 Noon on July 9th.</p> <ul style="list-style-type: none"> - Attended the AOHC Conference with Gus & Mac and the synopsis was very good. <p>Sue – this is her last Board meeting. Sue commended Mac on all his work this past year.</p>		

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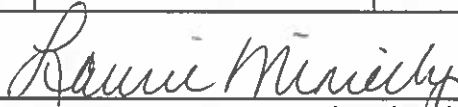
Sue arrived at 7:05 PM during Round Table.

Item #	Agenda Item	Discussion Highlights
10.0	In-Camera Business	
10.1	Board of Directors In-Camera Minutes May 30, 2017	
10.2	Resources Committee In-Camera Minutes June 20, 2017	
Motion Carried: That the Board go in-camera to approve the minutes as listed.		
		Motion Made By: Gus Mumby
		Seconded by: Sue Sutherland
The Board was in camera at 7:18 PM		
Motion Carried: That the Board arise from in-camera and the Chair rise and report.		
		Motion Made By: Gus Mumby
		Seconded by: Stewart Burberry
The Board was in open session at 7:20. The Chair noted that the minutes, as listed, were approved.		

Agenda Item #	Discussion Highlights:
Adjournment	
Motion Carried: That the meeting be adjourned.	
Motion Made By: Sue Sutherland	
Meeting adjourned at 7:20 PM.	



 Mac Redmond, Chair



 Laurie Minielly, Recorder

Next Board Meeting	Tuesday, August 29, 2017 at 6:00 PM Crozier Hall - Forest
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